

**TOWN OF SCHUYLER FALLS**  
**TOWN BOARD**  
**REGULAR MEETING JUNE 27, 2017**

Supervisor Potiker called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

**Present**

**MEMBER**

<b>George Seymour</b>	<b>X</b>
<b>Barry White</b>	<b>X</b>
<b>Howard Newton</b>	<b>X</b>
<b>Willard Todd</b>	<b>X</b>
<b>Richard Potiker</b>	<b>X</b>
<b>Donna Hamel</b>	<b>X</b>
<b>John Rock</b>	<b>X</b>
<b>Michael McCormick</b>	<b>X</b>

**PUBLIC FORUM** Joanne Hockney, Pete Keenan, Barb Benkwitt, Sheila Martin, Sherm Hamel

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on May 23, 2017 before this meeting.

**Mr. Todd made a motion to approve and accept the Minutes as presented, Seconded by Mr. Newton.**

**AYES: Mr. Seymour, Mr. Potiker, Mr. White, Mr. Newton, Mr. Todd**

**ADRESSESS** Pete Keenan, County Legislator, gave an update on the happenings in the County. He told the Board Members that the Sales Tax for 2017 is up \$400,000 over projection and is over \$800,000 over last year's intake.

He mentioned that the construction at the airport needs to be completed by October 31, 2018.

A feasibility study was done a few months ago to obtain new flights. They are in hopes to possibly get a flight to Philadelphia, which is a great hub for major airlines.

He mentioned that the Penn Air contract will not be renewed. They currently fly into Boston. Mr. Keenan said that the scheduled times for these flights are not that convenient to the passengers. There are times that the flights are not full and sometimes the plane leaves empty. Penn Air has been very helpful with the Honor Flights. Although flights are paid for to fly to Washington DC, the pilots volunteer their time.

He mentioned that a motel/hotel will be built but will probably be leased. Bids have not been released to date on this project. Only one bid came back for the dining facility. The County would have the final say on what kind of foods would be served.

**COMMUNICATIONS** 1. Mr. Potiker received a call from a resident on Joyce Avenue who was having trouble with water pooling at the end of his driveway. Because it is in the Town's right of way and there was an issue with the incline when the paving was done, it is the Town Attorney's opinion that the Town could pass a resolution, specifying to only this factual situation, allowing the Highway Superintendent to alleviate this issue by making modifications within the Town's 50 foot wide highway right-of-way.

2. Mr. Potiker received a notice that the Tire Clean-up day is scheduled at the Town Highway Department on July 22 from 8am to noon. A maximum of ten tires, no rims, can be brought to the site for disposal. If the trailer does not fill up in that time frame, a decision can be made to extend the time period or have it on another day. The grant pays for a full trailer.

3. A Certification of Achievement was received from PERMA for the Town not having any worker's compensation claims for the past year.

4. Received a request from Dick Glode for a written statement from the Town that after Mr. Glode makes improvements to his right of way, presently known as Matthew Way, that the Town would accept the road as a Town road. Mr. Seymour thought that there were some problems pending with the subdivision that would prevent the acceptance of the road. Mr. Potiker said that John Rock and he went up to look at the road as it is and with the help of the Town Attorney drafted a letter listing what needed to be done for the approval of the road. Mr. Seymour asked if he finalized his subdivision with the Planning Board. Mr. Potiker said that he thought the issue was presented and resolved with the Planning Board. Mr. Potiker asked Mr. Seymour if he ever had to draft a letter to anyone when he was Highway Superintendent for the approval of a road. Mr. Seymour said that he did not and a letter should not be signed until it was told by the Planning Board that everything was in compliance with Mr. Glode's Subdivision. It was also said that Mr. Glode would need to get County approval as his road is off a County Road. This issue will be looked into before anything further is done with the letter.

**MONTHLY REPORTS** Town Clerk, Supervisor, Morrisonville Water, Woods Mills Water, Macey Lane Water, Ambulance, Codes Enforcement, Historian, Dog Control

**Mr. Newton made a motion to file the reports; Seconded by Mr. White.**

**AYES: Mr. Seymour, Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker**

**RECEIPTS** Town Clerk/\$1,399.00 Judge Cumm/\$2,067.00 Judge Van Nortwick/\$3,795.28, Macey Lane Water/\$327.32, Morrisonville Water/\$1,887.00 Woods Mills Water/\$1,008.79, Casella /\$10,000.00 for Dog Park Donation for Town of Plattsburgh and Town of Schuyler Falls Clinton County Treasurer/\$125.00 for Second Notice Fees, Charter Franchise Fees/\$18,638.91, CVPH Foundation for Fitness in the Park/\$950.00

**Mr. Todd made a motion to file the receipts; Seconded by Mr. Seymour.**

**AYES: Mr. Seymour, Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker**

**Mr. Seymour made a motion to file the Minutes of the Planning Board which was held on May 2, 2017. Mr. White seconded the motion and motion was Unanimously Approved.**

## **DEPARTMENT REPORTS**

**Highway/** Mr. Rock reported that his crew had been doing some culvert changing. They have been helping Sam Campbell with the Pickle Ball Court located in back of the Town Hall by hauling fill in. He mentioned that Ed Garrow is going to give him a price to replace the culvert on Mark Road. Mr. Rock said the culvert is quite expensive. It was asked if the Corp of Engineers need to be involved. Mr. Seymour said that if Garrow does the job, it is his responsibility as the contractor to contact the proper authorities.

**Safety and Codes/** Mr. Potiker read the Codes Officer's Report. The resident from 1047 Mason Street has been in contact with the Codes Officer about her home that is deemed unsafe. She is receiving quotes as she would like to repair the home to keep it in the family.

**Water/** Donna Hamel reported that she received the report from the Town of Plattsburgh with a list of the customers from the Morrisonville Water District that have or do not have a water meter installed. There are some discrepancies in what the list that the Town has as to what the Town of Plattsburgh has. She will contact the water department to review the reports.

**Dog Control/** Received a report from the Deputy Dog Control Officer. Mr. Christon told Mr. Potiker that he would be at tonight's meeting. He was contacted for a call on Staley Road, but could not go as he told the Secretary that he fell and broke some ribs.

**Supervisor/** Mr. Potiker received notification from the NYS Department of Taxation and Finance that the Town's 2017 tentative equalization rate was 100.00.

USDA Rural Development will be conducting a civil rights compliance review and security inspection of the water on July 5<sup>th</sup>. New posters to place on the Community Bulletin Board and questionnaires to be filled out were received by the Town Clerk.

Mr. Potiker attended several Shared Service Meetings at the County. An update will be available next week on tentative ideas; such as shared services for a County Dog Control, Assessor, and salt and fuel contract are amongst what is being discussed.

**Historian/** Barb Benkwitt thanked the Highway Department for the mowing of the old Schuyler Falls Cemetery.

**UNFINISHED BUSINESS/** Mr. Potiker received the contract from SUNY Plattsburgh for the Comprehensive Plan that they were hired to do at the last meeting. The Town Attorney reviewed the contract and Mr. Potiker changed the items that needed to be changed. After some discussion, it was determined that a resolution should be done to accept the contract as last month, the resolution was only for the hiring. **Mr. Todd made a motion that the Town of Schuyler Falls enters into a contract with the Research Foundation for the State University of New York not to exceed \$39,256.00, invoices not to exceed \$25,000 for the budget year of 2017. This contract has been reviewed and modified by the Town Attorney. The Town Board authorizes the Supervisor to sign said agreement. This resolution was seconded by Mr. White and was Unanimously Approved.**

**Mr. Potiker made a motion to enter into Executive Session for the purpose of discussing a Personnel matter. This motion was seconded by Mr. Newton and Unanimously Approve. Executive session entered at 6:52 pm.**

**Mr. Potiker made a motion to resume the meeting at 7:05 p.m. He said that no resolutions were passed, just a discussion. A roll call was taken and all Board members were present.**

**Mr. White asked Mr. Potiker if the purchase of the Gradall for the Highway Department could be discussed. Mr. Newton made a motion to hold a Special Meeting on July 6<sup>th</sup> at 1:00 pm. for the purpose of getting specifications to advertise for sealed bids for a used Gradall. This motion was seconded by Mr. White and was Unanimously Approved.**

## **RESOLUTIONS**

### **RESOLUTION #17-44**

**MOTION BY: Mr. Newton**

**WHEREAS, the Codes Enforcement Officer has found everything in compliance with the Earth Waste Systems Inc. Junkyard, be it therefore**

**RESOLVED, that the Town Board approves the renewal of Earth Waste Systems, Inc. Junkyard License.**

**DISCUSSION: Effective Immediately through June 30, 2018.**

**SECONDED BY: Mr. White**

**AYES: Mr. Seymour, Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker**

### **RESOLUTION #17-45**

**MOTION BY: Mr. White**

**WHEREAS, the Codes Enforcement Officer has found everything in compliance with the Robert Patinka Junkyard, be it therefore**

**RESOLVED, that the Town Board approves the renewal of Robert Patinka's Junkyard License.**

**DISCUSSION: Effective immediately through June 30, 2018**

**Junkyard is inactive at this time**

**SECONDED BY: Mr. Seymour**

**AYES: Mr. Seymour, Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker**

### **RESOLUTION #17-46**

**MOTION BY: Mr. White**

**RESOLVED, that the Town of Schuyler Falls authorizes the Supervisor to renew the Professional Services Agreement with the County allocating \$1,303.00 for the Town of Schuyler Falls Recreation Programs.**

**SECONDED BY: Mr. Todd**

**DISCUSSION: Services commencing January 1, 2017 and terminate December 31, 2017**

**AYES: Mr. Seymour, Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker**

**RESOLUTION #17-47**

**MOTION BY: Mr. Todd**

WHEREAS, the Recreation Department would like to purchase a lawn tractor, and

WHEREAS, as stated in the procurement policy, quotes were received and reviewed for the mower and are attached, now be it therefore

RESOLVED, that the mower will be purchased from Taylor Rental in Plattsburgh, NY, who submitted the lowest quote in the amount of \$2,719.96

DISCUSSION: Mower is a GT52XLS, 24HP Kawasaki, 52" Fab Deck

SECONDED BY: Mr. White

AYES: Mr. Seymour, Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

**RESOLUTION #17-48**

**MOTION BY: Mr. Todd**

WHEREAS, on behalf of the citizens of the Town of Schuyler Falls would like to extend sincere congratulations on the 150th anniversary of the Confederation of Canada.

WHEREAS, for more than 400 hundred years the relationship between our region and our neighbors to the north has been one of the most positive and interdependent.

WHEREAS, across our border we share common ties of history, family and culture. Our airport and tourist industries welcome your travelers. Our restaurants and hotels serve your visitors. Our industries support our shared economies.

WHEREAS, on this most important event we look forward to continuing this worthwhile relationship for another 150 years, NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Schuyler Falls does hereby extend Canada all the best as you celebrate this milestone. We do herby call upon all citizens in the Town of Schuyler Falls thereof to join us in extending our best to our neighbors to the north.

SECONDED BY: Mr. Newton

AYES: Mr. Seymour, Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

**RESOLUTION #17-49**

**MOTION BY: Mr. Newton**

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following General Fund Budget Amendment.

INCREASE:       A.3510.400 Control of Dogs-Cont. Expense.                       \$10,000.00

To allow for the expenditure to go into shared service with Town of Plattsburgh Dog Park

SECONDED BY: Mr. Todd

DISCUSSION: Mr. Newton asked if the Town received a contract from the Town of Plattsburgh. Mr. Potiker said there was not but this money would not be given until there was. Mr. Newton asked what this money was going to be used for. Mr. Potiker said that they are going to buy fencing for the dog park. Mr. Newton asked if it was going to cost the Town any more money. Mr. Potiker told him no other expenditures would come from the Town. He said that the Town of Plattsburgh asked for some help with the labor. Mr. Potiker told them that there was nobody that would be able to do this. The Board Members said that they would like to review the contract before any money was given to the Town of Plattsburgh to ensure that no other obligations from the Town were being asked for.

AYES: Mr. Seymour, Mr. Newton, Mr. Todd, Mr. Potiker

NAYS: Mr. White

**RESOLUTION #17-50**

**MOTION BY: Mr. Todd**

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following General Fund Budget Amendment.

INCREASE:       A.7140.400 Playgrounds/Rec. Ctr. Cont. Expense       \$950.00  
FROM: A.8320.000 Youth Programs                               \$950.00

To allow for the expenditure for a Fitness in the Park Program

SECONDED BY: Mr. White

AYES: Mr. Seymour, Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

**CLAIMS**

General Abstract for the Month of June	\$ 22,987.81
Highway Abstract for the Month of June	\$ 12,650.46
Morrisonville Water Abstract for the Month of June	\$ 3,292.67
Woods Mills Water Abstract for the Month of June	\$ 1,206.24
Macey Lane Water Abstract for June	\$ 279.03
Audit only Abstract for the Month of June	\$ 3,245.61
Vouchers for Claims (#201700755- 201700849)	
Vouchers for Audit Only (#201700724-201700735)	
Payroll Claims for Month of June (#201700691--201700723)	
(#201700736--201700754)	

Mr. Seymour made a motion to pay the claims, which was seconded by Mr. Newton.

AYES: Mr. Seymour, Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

**NEXT MEETING**

**Work Sessions (if Needed)**

**Monday July 3, 2017 6:00 p.m.**  
**Monday July 17, 2017**

**Special Meeting**

**Thursday July 6, 2017 1:00 p.m.**

**Regular Meeting**

**Tuesday July 25, 2017 6:00 p.m.**

**ADJOURNMENT Mr. Todd made a motion to adjourn, which was Seconded by Mr. White; and was UNANIMOUSLY APPROVED/ 7:45 p.m.**

**Donna Hamel/Town Clerk**