

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING FEBRUARY 23, 2021

Supervisor Randall called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

| | <u>Present</u> | <u>Absent</u> |
|----------------------|-----------------------|----------------------|
| <u>MEMBER</u> | | |
| Howard Newton | X | |
| Martin Perrotte | | X |
| Vernon Bruno | X | |
| Reginald Facteau | X (by Zoom) | |
| Kevin Randall | X | |
| | | |
| Donna Hamel | X | |
| Michael McCormick | X | |

PUBLIC RECOGNITION Larry and Ann Whalen, Richard Donah, Sam Campbell, Ricky White, (Barb Benkwitt and Heather Nadeau on Zoom)

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on January 26, 2021.

Mr. Newton made a motion to approve and accept the Minutes as presented; Seconded by Mr. Bruno.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

COMMUNICATIONS 1. Memo from Charter Communications listing channel changes.
2. Memo from the Governor's office listing COVID updates.
3. Memo from Clinton County Treasurer's office noting yearly report sales tax revenue.

MONTHLY REPORTS Town Clerk, Supervisor, Woods Mills Water, Morrisonville Water, Macey Lane Ambulance, Historian, Tax Collector, Codes Enforcement

Mr. Newton made a motion to file the reports; Seconded by Mr. Bruno.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

RECEIPTS Town Clerk/\$495.00, Morrisonville Water/\$2,469.50, Woods Mills Water/\$963.45, Macey Lane Water/\$112.62, Judge Van Nortwick/\$1,583.00 Judge Barber/\$5,665.00, Tax Collector/\$1,083,972.83, PERMA-Worker's Comp refund/\$696.24, Diversion Management -Court Division/\$90.00

Mr. Bruno made a motion to file the receipts; Seconded by Mr. Newton.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

DEPARTMENT REPORTS Councilman/ Mr. Facteau stated that at a work session, it was discussed to put out proposals for the Town's insurance. He said that this has not been done for at least ten years. He asked why not do it if there is a possible way to save the Town some money. Mr. Randall replied that the Town uses Perma for the Worker's Comp insurance. He added that they are a reputable company and the Town has not had any issues with the company. Mr. Randall told Mr. Facteau that possibly Mr. Facteau and another Town Board member could work on this issue. Mr. Facteau and Mr. Bruno agreed to do so.

Mr. Facteau asked if there had been anything done regarding the OGS (Vehicle buyers/Office of General Services) mini bid process for the new truck bid. Mr. Randall said that Mr. Perrotte is working on this, but he is having internet problems tonight and cannot connect to the meeting to report on this.

Mr. Facteau asked what the status is on the DASNY grant. Mr. Randall said that he will report on this when it gets to his time.

Mr. Facteau said that he received a call from a constituent asking what the status is of the home on the corner of the Flat Rock Road and Shingle Street. He asked if the Town was moving in the direction of tearing the house down and taking possession of that property. Mr. Randall said that the individual that owns the home lives in Vermont. He added that there have been a couple of people interested in purchasing the property. He was not sure if the Codes Officer had any updates on this matter.

Mr. Facteau brought up his request regarding obtaining a key to the Town Hall. He said that as an elected official, he is asking on record for a key to the building so he can access the building to check his mail, use the copy center, and meet with constituents, as needed, in the meeting room. Mr. Newton made a clarification that Mr. Randall asked Mr. Newton if he ever has had a key to the offices nor has any other Councilman in the past, not if he was ever allowed to have a key. Mr. Randall told him that his request is duly noted and he will look into getting him a key.

Town Clerk The Town Clerk received a 30 day advanced notice for a liquor license for a new business, Rustic Pines, on 63 Kelley Road. The attorney for the Rustic Pines asked if the thirty- day notice, which is a formality, could be waived. As the notice came in the beginning of February, the thirty- days will be over on March 3rd. A letter was provided from the Attorney to send back to them if granting the waiver. Mr. McCormick will review the letter and respond back to the Town Clerk.

Supervisor Mr. Randall received a thank you letter from the Federal Census Bureau for submitting the boundary annex report.

He told the Board members that the State Mandatory Emergency Plan has been signed and submitted. He reported that a need for this has already been used, as two employees from the Highway Garage had tested positive for COVID and thankfully on the mend. He said that with the refund money from PERMA, the Town was able to purchase two

ionizer machines that are able to disinfect areas. One was given to the Highway Garage and one is for the Town Offices.

The picnic tables have been built for the River Street Park and will be delivered this week. If the Board is good with everything, Mr. Randall will sign the paperwork for the transfer of the park to the Town.

Mr. Facteau mentioned that the Dog Control Officer had called him to let him know that all is well with the dog control. Mr. Christon did have an issue that one problem required Sherriff assistance. He will be contacting Mr. Randall on this.

Mr. Facteau asked how many individuals attended the Association of Towns virtual training. Mr. Randall said that only Mr. Facteau and himself did. The court clerk and justice training were not offered at this training this year.

Other individuals that would have liked to join did not feel comfortable navigating the website. Mr. Facteau added that the format was good and overall saved the Town a lot of money. Mr. Randall said that he did like that it was well run but he had a problem with not being able to ask questions.

Mr. Perrotte is working on the mini bid process as well as checking with The SUN about possibly updating the Town's website.

Mr. Randall told Mr. Newton that he received a few more names of residents that would like to volunteer to be on the committee working on the update of the Zoning law. He said that when Mr. Newton feels comfortable with how things are going with the pandemic, this committee should meet and get started.

Mr. Randall received some quotes on a laptop, camera to record the meeting, and tablets for training. He mentioned that he was pointed in the direction of a 360 camera that works in conjunction with the lab top that would video record the meetings. He will look into a couple of other options. Because the prices to purchase the equipment were well within the procurement policy, Mr. Bruno told Mr. Randall that he should go ahead and use his judgement to purchase the equipment.

Mr. Randall has been in contact with a Joe Denzak from Denzak Recreation and Designs, regarding the installation of the splash pad that was secured through the DASNY grant. He is going to resize the scope of the project to fit within the funding that the Town would be receiving from the grant. There were several add-ones that really do not need to be included at this time as the grant secured is for \$125,000.00. Mr. Randall will also be reaching out to Supervisor Cashman from the Town of Plattsburgh to see if some funding from their Town can be secured as a joint venture. This was done with the creation of the dog park that is located in the Town of Plattsburgh. It was also discussed that a meter should be placed at the splash pad site, as it would be better to use the municipal water supply as opposed to the Morrisonville water district residents paying for the water used. He stated that hopefully the only cost to the taxpayers would be the estimated \$1,500.00 to administer the grant. The money to administer the grant cannot come out of the grant money.

The 2020 CDBG Housing grant application process will be available through April 9th. Friends of the North Country administered the last funding that the Town received. They are willing to work with the Town on the 2020 grant. Mr. Randall mentioned that the 2017 grant process is just finishing up as there will be an exit audit that has been scheduled on March 10th by phone with Friends, USDA and the Town. He would like to finish with this audit before committing to the start on another project. He said that by obtaining this grant is a really great way to help out the residents in the Town that needs work on their homes.

RESOLUTIONS

RESOLUTION #21-28

MOTION BY: Mr. Bruno

WHEREAS, according to section 29(10) of the Town Law, the Supervisor must prepare and file with the Town Clerk within 90 days after the close of the fiscal year an annual financial report accounting for all monies received and disbursed by him, together with the certificates of the banks or trust companies where Town monies are deposited, showing the amount of monies on deposit, and

WHEREAS, the Accountant has requested an extension of the filing of the 2020 report with the Office of the State Comptroller for an additional 30 days, be it

RESOLVED, that the Town Board authorizes the request and the Supervisor shall submit to the Town Clerk and the State Comptroller a copy of the Annual Financial Report on or before April 30, 2021.

SECONDED BY: Mr. Newton

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

CLAIMS

| | |
|---|---------------------|
| General Abstract for the Month of February | \$46,058.07 |
| Highway Abstract for the Month of February | \$ 14,036.25 |
| Morrisonville Water Abstract for the Month of February | \$ 55,235.57 |
| Woods Mills Water Abstract for the Month of February | \$ 54,985.76 |
| Macey Lane Water Abstract for February | \$ 31,420.00 |
| Audit only Abstract for the Month of February | \$ 3,425.00 |

Mr. Randall mentioned that he was in hopes of receiving the engineering plans from a neighboring town to help with the cost of the problems that some of the Macey Lane water residents are undergoing. This has not happened. He said that he thinks that letters should be sent to the residents of that water district to see if they would be interested in using monies to hire an engineering firm to correct the problems that some of the residents are experiencing.

Vouchers for Claims (#202100221-202100316)

Vouchers for Audit Only (#202100212-202100220)

Payroll Vouchers (#202100179-202100211)

Mr. Newton made a motion to pay the claims, which was seconded by Mr. Facteau.

AYES: Mr. Newton, Mr. Bruno, Mr. Facteau, Mr. Randall

ABSENT: Mr. Perrotte

NEXT MEETING

| | | | |
|----------------------------------|----------------|-----------------------|------------------|
| Work Sessions (if Needed) | Monday | March 01, 2021 | |
| | Monday | March 15, 2021 | 6:00 p.m. |
| Regular Meeting | Tuesday | March 23, 2021 | 6:00 p.m. |

PUBLIC FORUM Heather Nadeau stated that she would like the Zoning Committee to be able to meet through Zoom on Mr. Facteau's website as she feels that the Town website is not up to par. She said that she thought that Mr. Facteau should have a key to the Town Offices for whatever is needed as other individuals have keys. She asked about the status on the local law that is being discussed for the Outdoor Furnaces. She asked if anything has been done with the paper work she had sent to Mr. Randall outlining some points that she feels should be included in the Local Law. Mr. Randall told her he did receive it. He added that some of the points that she felt should be included in the local law are already written in the proposed local law. He said that because the rules on the operation of the outdoor furnaces would be different for each zone of the Town, as to be fair to all residents, the zoning law should be updated as the zones for the Town are very outdated. Heather Nadeau would also like to see a Solar Local Law completed for the Town.

Mr. Facteau would like to set up a date for a work session to review the local law for outdoor furnaces. Mr. Randall said that this could be done but does not feel that it will be accomplished in one month's work session. Mr. McCormick has submitted local laws on Outdoor Wood Furnaces from a few different Towns for the Town to review.

ADJOURNMENT Mr. Newton made a motion to adjourn, which was seconded by Mr. Bruno; and was **UNANIMOUSLY APPROVED. ADJOURNMENT/7:15 p.m.**

Donna Hamel/Town Clerk

NOTE: Mr. Perrotte informed the Town Clerk that he tried to sign in for the Zoom meeting, but could not due to internet problems.