

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING FEBRUARY 28, 2017

Supervisor Potiker called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

	<u>Present</u>	<u>Absent</u>
<u>MEMBERS</u>		
George Seymour		X
Barry White		X
Howard Newton	X	
Willard Todd	X	
Richard Potiker	X	
Donna Hamel	X	
John Rock	X	
Michael McCormick	X	

PUBLIC RECOGNITION Mary Sorrell, Barb Benkwitt, Sherm Hamel

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on January 26, 2017 before this meeting.

Mr. Newton made a motion to approve and accept the Minutes as presented, Seconded by Mr. Todd.

AYES: Mr. Newton, Mr. Todd, Mr. Potiker

ABSENT: Mr. White, Mr. Seymour

COMMUNICATIONS

1. Received a notification letter from Alltech regarding the requirement that the Fire alarm system installed in the Town Offices is due for the yearly testing.
2. Received two e-mails thanking the Highway department for their hard work by keeping the roads safe for traveling.
3. Letter from Charter Communications regarding upcoming changes in television channels.
4. Letter from the LaBerge group regarding unprecedented water/wastewater funding.

MONTHLY REPORTS Town Clerk, Supervisor, Morrisonville Water, Woods Mills Water, Macey Lane Water, Codes Enforcement, Ambulance, Tax Collector, Historian

Mr. Todd made a motion to file the reports; Seconded by Mr. Newton.

AYES: Mr. Potiker, Mr. Newton, Mr. Todd

ABSENT: Mr. White, Mr. Seymour

RECEIPTS Town Clerk/\$605.00 Judge Cumm/\$2,668.00 Judge Van Nortwick/\$2,724.00, Morrisonville Water/\$2,330.00, Woods Mills Water/\$1,469.73, Macey Lane Water/\$123.74, Tax Collector/\$1,385,558.46, Clinton County Treasurer-snow removal/\$56,951.50

Mr. Newton made a motion to file the receipts; Seconded by Mr. Todd.

AYES: Mr. Potiker, Mr. Newton, Mr. Todd

ABSENT: Mr. White, Mr. Seymour

DEPARTMENT REPORTS

Highway/ Mr. Rock reported that his crew has been busy plowing and sanding the roads. They are doing some maintenance on the trucks and repairing some wash-outs on the roads.

Councilman/ Mr. Newton said that the Conference in NYC was very informative.

Mr. Todd asked if any sidewalks had been designated for repairs this year. Mr. Potiker told him that the problem areas in the Town will be reviewed and they will try to be as pro-active with the sidewalks as possible.

Water/ Donna Hamel reported that she is working on a leak report given to her by the Town of Plattsburgh. Town of Plattsburgh has detected residences that have a possible water leak somewhere in their home. Letters are being sent out to those residents along with some tips on where and what to look for to correct the problem.

Supervisor/ Mr. Potiker reported that he attended a County Supervisor's meeting on February 15th where Assemblyman Billy Jones was the Speaker.

Mr. Potiker met with Pete Keenan, County Legislator for an update on County issues.

Mr. Potiker is working on the upcoming first meeting that will be taking place in March with the committee that will be working on the Comprehensive Plan for the Town..

He attended the Morrisonville Fire Department Banquet in the beginning of the month and attended the training in NYC last week.

Codes Officer/Mr. Potiker told the Board members that Mr. LaCount is going to start the process to declare 1047 Mason Street an unsafe structure. Apparently, there is an area of the home that is open due to deterioration. Mr. LaCount has sent several certified letters to the homeowner to no avail.

Dog Control/Mr. Potiker reported that he has received several applications for the job. He hopes to have a Dog Control Officer hired by the next Board meeting.

Historian/ Barb Benkwitt mentioned that she met with several residents who were seeking history on different areas in the Town. She submitted her report containing a detailed account of what her and Marge Wood had accomplished for February.

RESOLUTION #17-23

MOTION BY: Mr. Todd

WHEREAS, pursuant to Section 284 of the Highway Law requires that prior to expending any funds appropriated for improvement or repair of highways, the Town Board and the Highways Superintendent is required to execute an agreement dictating how and where expenditures made for improvement and repair of highways, and

WHEREAS, under the statutory framework, the Highway Superintendent is responsible for preparing an annual budget for mandated items for the fiscal year, while the Town board is responsible for receiving and securing the public funds and may modify the budget prepared by the Highway Superintendent: be it therefore,

RESOLVED, that the Town Board along with the Superintendent of Highways enter into the agreement attached for the repair and improvement of highways for the year 2017, and be it further

RESOLVED, that any changes to this agreement must be modified by all parties.

SECONDED BY: Mr. Newton

AYES: Mr. Potiker, Mr. Newton, Mr. Todd

ABSENT: Mr. White, Mr. Seymour

RESOLUTION #17-24

MOTION BY: Mr. Newton

WHEREAS, the Town Board did provide in its 2017 budget an appropriation in the amount of \$500.00 for LIFE FLIGHT; be it

RESOLVED, the Town Board authorizes the Supervisor to sign the contract between the Town of Schuyler Falls and North Country Life Flight, Inc. for the year 2017.

SECONDED BY: Mr. Todd

AYES: Mr. Potiker, Mr. Newton, Mr. Todd

ABSENT: Mr. White Mr. Seymour

RESOLUTION #17-25

MOTION BY: Mr. Newton

WHEREAS, according to section 29(10) of the Town Law, the Supervisor must prepare and file with the Town Clerk within 60 days after the close of the fiscal year an annual financial report accounting for all monies received and disbursed by him, together with the certificates of the banks or trust companies where Town monies are deposited, showing the amount of monies on deposit, and

WHEREAS, the Accountant has requested an extension of the filing of the 2016 report with the Office of the State Comptroller for an additional 30 days, be it

RESOLVED, that the Town Board authorizes the request and the Supervisor shall submit to the Town Clerk and the State Comptroller a copy of the Annual Financial Report on or before April 30, 2017.

SECONDED BY: Mr. Todd

AYES: Mr. Potiker, Mr. Newton, Mr. Todd

ABSENT: Mr. White, Mr. Seymour

RESOLUTION #17-26

MOTION BY: Mr. Todd

WHEREAS, Proposed Local Law #1 of 2017 entitled "Town of Schuyler Falls Local Law Authorizing Best Value Competitive Bidding and Procurement" was introduced at a regularly scheduled meeting of the Town Board of the Town of Schuyler Falls held on February 28, 2017; and

WHEREAS, Proposed Local Law #1 of 2017 would provide that the Town of Schuyler Falls may award purchase contracts on the basis of best value, as authorized by an amendment made to General Municipal Law §103; and

WHEREAS, due consideration has been given to the adoption of Proposed Local Law #1 of 2017, by all members of the Town Board; and

WHEREAS, it is the considered opinion of all members of the Town Board who are present that a public hearing should be held on March 28, 2017, at 5:45 p.m. at the Schuyler Falls Town Hall, 997 Mason Street, Schuyler Falls, New York, to consider the adoption of Proposed Local Law #1 of 2017; be it hereby

RESOLVED, that a Public Hearing be held on March 28, 2017, at 5:45 P.M., at the Schuyler Falls Town Hall, 997 Mason Street, Schuyler Falls, New York, on the question of the enactment of Proposed Local Law #1 of 2017; and, be it further

RESOLVED, that the Town Clerk shall post the Notice of Hearing on Proposed Local Law #1 of 2017 in the Press Republican and the Official Bulletin Board and the Town's website not less than five (5) days prior to that hearing.

SECONDED BY: Mr. Newton

AYES: Mr. Potiker, Mr. Newton, Mr. Todd

ABSENT: Mr. White, Mr. Seymour

RESOLUTION #17-27

MOTION BY: Mr. Newton

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the Town Supervisor to sign the Four year Shared Service Agreement between the NYSDOT and the Town of Schuyler Falls. Copy of said agreement is attached.

SECONDED BY: Mr. Todd

AYES: Mr. Potiker, Mr. Newton, Mr. Todd

ABSENT: Mr. White, Mr. Seymour

RESOLUTION #17-28

MOTION BY: Mr. Newton

WHEREAS, Section 115 of the Highway Law states amendments to the county road system may be made from time to time by the County Superintendent of Highways and if approved by the Board of Legislators, shall be filed in the Office of the County Clerk and County Superintendent of Highways; and

WHEREAS, Section 115-b, removal of road or part of road from county road system states upon the recommendation of the County Superintendent of Highways and pursuant to a written agreement with the governing body of a Town, Village or City, or in the event such an agreement cannot be reached with the approval of the Commissioner of Transportation, the Board of Supervisors of any county may remove a road or part of a road from the county road system; and

WHEREAS, the Clinton County Highway Superintendent has recommended that Mason Street (5.13 miles) from State Route 22B to State Route 22B be removed from the Clinton County Road System and transferred to the Town of Schuyler Falls; and

WHEREAS, the Clinton County Highway Superintendent has recommended acceptance of the transfer of ownership to the County of the Military Turnpike Extension from the Town of Plattsburgh town line to the Town of Peru town line (3.03 miles) from the Town of Schuyler Falls; and

WHEREAS, the Town of Schuyler Falls shall retain ownership of sidewalks and water and sewer utilities within said portion of the Military Turnpike Extension; and

WHEREAS, the Clinton County Highway Superintendent has recommended the exchange in ownership and jurisdictional responsibilities would be accomplished by the exchange of Quit Claim Deeds; and

WHEREAS, the Clinton County Transportation Committee recommended that said exchange be accomplished; and

WHEREAS, at its regular meeting held February 22, 2017, the Clinton County Legislature approved the aforesaid transfer of ownership and authorized the Highway Superintendent to notify the Town of Schuyler Falls to obtain its concurrence on the proposed transfers, now, therefore,

BE IT RESOLVED, that the Town of Schuyler Falls shall accept ownership and maintenance responsibility for Mason Street from State Route 22B to State Route 22B, approximately 5.13 miles in length. In exchange, the Town of Schuyler Falls shall transfer ownership and maintenance to the County of Clinton of the portion of the Military Turnpike Extension 3.03 miles in length from the Town of Plattsburgh town line to the Town of Peru town line in the Town of Schuyler Falls and the Town of Schuyler Falls shall retain ownership of water and sewer utilities and sidewalks on said portion of the Military Turnpike Extension; and

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized to sign Quit Claim Deeds and related documentation for the jurisdictional transfer of ownership as contemplated herein; and

BE IT FURTHER RESOLVED that, upon completion of the transfer of ownership, the Town of Schuyler Falls shall update road ownership and the corresponding mileage information as on the NYS DOT inventory as part of the annual update.

SECONDED BY: Mr. Todd

AYES: Mr. Potiker, Mr. Newton, Mr. Todd

ABSENT: Mr. White, Mr. Seymour

CLAIMS

General Abstract for the Month of February	\$ 26,445.30
General Abstract #2 for the Month of February	\$ 500.00
Highway Abstract for the Month of February	\$ 18,057.43
Morrisonville Water Abstract for the Month of February	\$ 49,652.61
Woods Mills Water Abstract for the Month of February	\$ 47,209.51
Macey Lane Water Abstract for February	\$ 29,358.20
Audit only Abstract for the Month of February	\$ 5,771.07

Vouchers for Claims (#201700237-- 201700345)

Vouchers for Audit Only (#201700217-201700230)

Payroll Claims for Month of February (#201700182-201700216)

(#201700231-201700236)

Mr. Todd made a motion to pay the claims, which was seconded by Mr. Newton.

AYES: Mr. Potiker, Mr. Newton, Mr. Todd

ABSENT: Mr. White, Mr. Seymour

NEXT MEETING

Work Sessions (if Needed) Monday March 6, 2017 6:00 p.m.
Monday March 20, 2017

Public Hearing Tuesday March 28, 2017 5:45 p.m.
Regular Meeting Tuesday March 28, 2017 6:00 p.m.

ADJOURNMENT Mr. Newton made a motion to adjourn, which was Seconded by Mr. Todd; and was **UNANIMOUSLY APPROVED** Adjournment/ 6:58p.m.

Donna Hamel/Town Clerk