

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING MARCH 27, 2018

Supervisor Potiker called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

Present Absent

MEMBER

George Seymour		X
Barry White	X	
Howard Newton	X	
Martin Perrotte	X	
Richard Potiker	X	
Donna Hamel	X	
John Rock	X	
Michael McCormick	X	

ATTENDEES

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on February 27, 2018 before this meeting.

Mr. Newton made a motion to approve and accept the Minutes as presented, Seconded by Mr. White.

AYES: Mr. Potiker, Mr. White, Mr. Newton, Mr. Perrotte

ABSENT: Mr. Seymour

All Board Members were provided with a copy of the Minutes of the Work Session that was held on March 5, 2018 before this meeting.

Mr. Newton made a motion to approve and accept the Minutes as presented, Seconded by Mr. White.

AYES: Mr. Potiker, Mr. White, Mr. Newton, Mr. Perrotte

ABSENT: Mr. Seymour

COMMUNICATIONS 1 Received a request from Clinton County Health Department that they are seeking a Community Liaison from each Town in the County who could advocate for physical activity opportunities for residents of all ages and abilities.

2. Received a notice from NYS DEC that the Clinton County Highway Department has submitted a completed application regarding the Schuyler Falls Closed Landfill.

3. Received an updated progress report from the Friends of the North Country regarding the CDBG grant.

4. Received the professional service agreement from TRK for legal services with respect to the consolidation of the Town's lighting districts. This contract was reviewed by the Town Attorney.

MONTHLY REPORTS Town Clerk, Supervisor, Morrisonville Water, Woods Mills Water, Macey Lane Water, Codes Officer, Tax Collector, Deputy Dog Control

Mr. Newton made a motion to file the reports; Seconded by Mr. Perrotte.

AYES: Mr. White, Mr. Newton, Mr. Perrotte, Mr. Potiker

ABSENT: Mr. Seymour

RECEIPTS Town Clerk/\$519.00, Morrisonville Water/\$124.00, Woods Mills Water/\$496.19, Macey Lane Water/\$259.17, Tax Collector/\$42,255.72, Judge Van Nortwick/\$5,748.00, Judge Barber/\$865.00, Charter Franchise Fees/\$19,023.67

Mr. White made a motion to file the receipts; Seconded by Mr. Perrotte.

AYES: Mr. White, Mr. Newton, Mr. Perrotte, Mr. Potiker

ABSENT: Mr. Seymour

Mr. Newton made a motion to file the Minutes of the Planning Board Meeting that was held on February 6, 2018. Mr. White seconded the motion and motion was Unanimously Approved.

Mr. Newton made a motion to file the Minutes of the Zoning Board of Appeals that was held on December 18, 2017. Mr. Perrotte seconded the motion and motion was Unanimously Approved.

DEPARTMENT REPORTS

Councilman/ Mr. Newton went to the Town of Peru to see their system that they use for employee time clocks.

Highway/ Mr. Rock reported that his crew has been busy plowing, sanding, and servicing the trucks.

Water/ Town of Plattsburgh's Water Department is gathering information on the gallons that are used by each customer in the Morrisonville Water District. This information will be used to help establish metered rates when the Morrisonville Water District converts from flat rate to metered rate.

Supervisor/ Mr. Potiker told the Board members that he attended a joint meeting on March 21st with the Town Supervisors and the County Legislators regarding shared services.

He held two work sessions with the Town Board in March.

A meeting was held on March 6th with Public Sectors Consultants regarding the Employee Handbook that they are working on for the Town.

He had an informational meeting with AEDA regarding the process to address the Town Garage repair/replace. There might be some grant money to help with this. Mr. White mentioned that the Town should evaluate what would be a more advantageous use of grant money if the state mandates salt sheds for the Highway Departments.

On March 21st, he attended a CDBG Webinar.

On March 26th, a meeting was held at the Town Hall with Ron LaBerge regarding the street light consolidation. At that meeting the subject of the proposed Casella Sewer line was discussed. A meeting will be scheduled with the LaBerge Group, Casella and the Town of Plattsburgh regarding this matter.

Mr. Potiker said he received several calls from Town residents thanking the Highway Crew for the effort in keeping the Town roads safe and clear this winter.

The grand opening of the Dog Park is being planned by the Town of Plattsburgh for Saturday, May 25th. More information will be forth coming.

RESOLUTIONS

RESOLUTION #18-34

MOTION BY: Mr. Newton

WHEREAS, according to section 29(10) of the Town Law, the Supervisor must prepare and file with the Town Clerk within 60 days after the close of the fiscal year an annual financial report accounting for all monies received and disbursed by him, together with the certificates of the banks or trust companies where Town monies are deposited, showing the amount of monies on deposit, and

WHEREAS, the Accountant has requested an extension of the filing of the 2017 report with the Office of the State Comptroller for an additional 30 days, be it

RESOLVED, that the Town Board authorizes the request and the Supervisor shall submit to the Town Clerk and the State Comptroller a copy of the Annual Financial Report on or before April 30, 2018.

SECONDED BY: Mr. White

AYES: Mr. Newton, Mr. Perrotte, Mr. White, Mr. Potiker

ABSENT: Mr. Seymour

RESOLUTION #18-35

MOTION BY: Mr. Newton

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the Highway Superintendent to advertise in the Press Republican for bids to purchase a used Gradall, 2004 or newer with the possibility of taking in trade the Town's 1984 Model 660 Gradall ; and be it further,

RESOLVED, that at the next Regular Meeting in April, all sealed bids will be opened. Any and all bids may be rejected by the Town Board at that time. The Town Board may also accept the bid that represents the best value subject to the Town Board's and Superintendent of Highways' review of the bid for conformance to the bid specifications after the Town Board meeting.

SECONDED BY: Mr. White

DISCUSSION Specs to be picked up at the Town Office or the Highway Garage. Subject to Permissive Referendum.

AYES: Mr. Newton, Mr. Perrotte, Mr. White, Mr. Potiker

ABSENT: Mr. Seymour

RESOLUTION #18-36

MOTION BY: Mr. Newton

WHEREAS, the Recreation Department is in need of a truck, and

WHEREAS, the state contract price for a new 2018 Ram 1500 Regular Cab Pickup would be \$19,600.00 be it therefore

RESOLVED, that the Town Board of the Town of Schuyler Falls approves and authorizes the purchase.

SECONDED BY: Mr. White

DISCUSSION: Money will be taken from Unappropriated Fund Balance

AYES: Mr. Newton, Mr. Potiker, Mr. Perrotte, Mr. White

ABSENT: Mr. Seymour

RESOLUTION #18-37

MOTION BY: Mr. White

RESOLVED, that the Town of Schuyler Falls authorizes the creation of a part-time Building and Grounds Maintenance Worker, and be it further

RESOLVED, that an ad for this position will be placed in the newspaper and the Town's Official website.

SECONDED BY: Mr. Newton

AYES: Mr. Newton, Mr. Perrotte, Mr. White, Mr. Potiker

ABSENT: Mr. Seymour

RESOLUTION #18-38

MOTION BY: Mr. White

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following General Fund Budget Amendment.

INCREASE: A.7310.200 Youth Program Equipment \$19,600.00

From: Fund Balance Unreserved 0909.000A \$ 19,600.00

To allow for the expenditure for a 2018 1500 Reg cab pickup for the Youth Commissioner.

SECONDED BY: Mr. Perrotte

AYES: Mr. Newton, Mr. Perrotte, Mr. White, Mr. Potiker

ABSENT: Mr. Seymour

RESOLUTION #18-39

MOTION BY: Mr. Newton

WHEREAS, the Town of Schuyler Falls is the owner of a certain parcel of real property located within the Town of Schuyler Falls at 90 Ram Road which is unused by the Town and serves no useful purpose for the Town; be it therefore

RESOLVED, that the parcel of property located at 90 Ram Road is hereby determined to be surplus property of the Town of Schuyler Falls, and be it further,

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the listing for sale of the parcel of property located at 90 Ram Road in the Town of Schuyler Falls with a realtor.

This resolution is subject to permissive referendum.

SECONDED BY: Mr. White

AYES: Mr. Newton, Mr. Perrotte, Mr. White, Mr. Potiker

ABSENT: Mr. Seymour

After some discussion on acquiring realtors to sell the property, Mr. Newton made a motion to modify Resolution #18-39 to authorize the listing for the sale of the property on 90 Ram Road with Absolute Auction Services as the Town has a contract with that service. This motion was seconded by Mr. White and was Unanimously Approved.

CLAIMS

General Abstract for the Month of March	\$17,848.53
Highway Abstract for the Month of March	\$20,481.37
Morrisonville Water Abstract for the Month of March	\$ 4,269.66
Woods Mills Water Abstract for the Month of March	\$ 1,873.95
Macey Lane Water Abstract for March	\$ 315.07
Audit only Abstract for the Month of March	\$ 4,468.96

Vouchers for Claims (#201800381- 201800454)

Vouchers for Audit Only (#201800363--201800374)

Payroll Vouchers (#201800336-201800362)

(#201800375- 201800380)

Mr. Perrotte made a motion to pay the claims, which was seconded by Mr. White

AYES: Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

ABSENT: Mr. Seymour

NEXT MEETING

Work Sessions (if Needed)	Monday April 2, 2018	6:00 p.m.
	Monday April 16, 2018	
Regular Meeting	Tuesday April 24, 2018	6:00 p.m.

ADJOURNMENT Mr. Newton made a motion to adjourn, which was Seconded by Mr. Perrotte; and was **UNANIMOUSLY APPROVED**. **ADJOURNMENT/ 6:45p.m.**

Donna Hamel/Town Clerk