

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING APRIL 24, 2018

Supervisor Potiker called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

Present Absent

MEMBER

George Seymour	X	
Barry White		X
Howard Newton	X	
Martin Perrotte	X	
Richard Potiker	X	
Donna Hamel	X	
John Rock	X	
Michael McCormick	X	

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on March 27, 2018 before this meeting.

Mr. Newton made a motion to approve and accept the Minutes as presented, Seconded by Mr. Perrotte.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

ATTENDEES Dr. Tom Palmer, Barb Benkwitt, Sherm Hamel

PUBLIC FORUM Dr. Palmer, Superintendent of the Peru Central School District, introduced himself to the Board members. He told them that he was traveling to all six townships to inform the public about the special Capital Project vote that will be held on May 15, 2018 and to answer any questions that anyone might have regarding the project. Peru Central School District is seeking approval for \$18,485,000 Capital Project designed to renovate, rejuvenate and restore existing facilities. The proposed projects were driven by a building conditions survey that was completed in 2015 and required by the Office of Facilities and Planning of the Department of Education. A proposed conversion of an existing gym space into a two-level fitness center that will include weight lifting equipment, cardiovascular fitness equipment and a wrestling/fitness studio is planned. The intent is to permit public access to the facility in an effort to promote wellness and fitness within the community. Lighting is proposed for the football field. \$1,560,112.00 is proposed for projects in need for the Bus Garage; to include new ventilation systems, replacing the fire alarm system, replace all out of warranty roof systems to name a few of the planned projects.

Dr. Palmer said that the district established a Capital Reserve of \$1,750,000 several years ago in preparation for the project and along with an additional \$700,000 of uncommitted fund balance to offset the local share of the project and will receive building aid from NYS at the current building aid ratio of 88%.

COMMUNICATIONS 1 Received a copy of the notice of complete application from NYSDEC that was sent to Dick's Customizing and Collision Service.

2. Received a request from a resident on 848 Military Turnpike asking for the Highway Department to clean the ditch along that highway. Because this is a County road, the resident will be told to contact the County Highway Department.

3. Received a copy of the renewed Gonyo Sand Pit permit from NYSDEC.

4. Received an update from Charter Communications on changes to their channels.

5. Received complaints from two different residents regarding junk accumulation. The complaints were forwarded to the Codes Officer.

MONTHLY REPORTS Town Clerk, Supervisor, Morrisonville Water, Woods Mills Water, Macey Lane Water, Codes Officer, Tax Collector, Historian

Mr. Newton made a motion to file the reports; Seconded by Mr. Perrotte.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

RECEIPTS Town Clerk/\$857.00, Morrisonville Water/\$8,423.42.00, Woods Mills Water/\$2,675.87, Macey Lane Water/\$1,093.09, Tax Collector/\$42,608.69, Judge Van Nortwick/\$7,263.50, Judge Barber/\$1,690.00, Casella Waste System-1st Quarter Host Fees/\$118,131.59, Clinton County Treasurer-Snow Removal/\$51,864.50, NYS-FEMA Reimbursement from Storm Stella/\$13,467.68, New England Quality Service-Scrap Metal/113.30 and \$89.10

Mr. Seymour made a motion to file the receipts; Seconded by Mr. Perrotte.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

Mr. Newton made a motion to file the Minutes of the Planning Board Meeting that was held on March 6, 2018. Mr. Perrotte seconded the motion and motion was Unanimously Approved.

DEPARTMENT REPORTS

Councilman/ Mr. Newton received a complaint from the Morrisonville Fire Department regarding low water pressure at that location. It was told to him, that it takes a long time to fill the fire trucks. After some discussion, Mr. Potiker will contact the Town of Plattsburgh's water department to see what can be done to correct the situation.

Highway/ Mr. Rock reported that his crew has been busy plowing and sanding. They have been patching holes on the roads and picking up roadside garbage. He is hoping to start the clean-up of the roadsides and sidewalks tomorrow.

Water/ Town of Plattsburgh's Water Department has gathered information on the gallons that are used by each customer in the Morrisonville Water District. This information will be compiled to help establish metered rates when the Morrisonville Water District converts from flat rate to metered rate.

Town Clerk/ Donna Hamel said that she has received the Annual Financial Report for 2017. It is filed in her office. Garage Sale Days was scheduled for August 18th and 19th.

Supervisor/ Mr. Potiker told the Board members that Mike Cashman, Town of Plattsburgh's Supervisor, has set up a meeting with a few of the Towns to talk about a shared service with the Clinton County Sheriff's Office to take care of all dog calls. It was said that many dog calls require the assistance of law enforcement. This issue was discussed last year with the County and was voted down. With Town Dog Control Officers working part-time, this would be an ideal situation for all.

Two work sessions with the Town Board in April.

Applications were received for the part-time Building and Grounds Maintenance position. These applications will be reviewed at the next work session. Sam Campbell would like to sit in on the interviewing process and possibly take the applicants around the Town to show them what the job involves.

It was mentioned that the Pickle Ball Court has been very active with people playing the sport.

UNFINISHED BUSINESS/ One bid for the Gradall was received. This bid was from Carter Trucking and Blacktopping Inc. Morrisonville, NY. 2005 Gradall Model XL4100 Mobile Excavator Bid Price of \$52,500.00 with a trade in allowance for Gradall per advertisement of \$10,000.00 for a net trade difference of \$42,500.00.

Mr. Newton made a motion to purchase up to three Sundial timekeeping fingerprint timeclocks, not to exceed \$3,000.00 for the equipment, for the Town offices, Highway Garage and one to be determined if needed for the Recreation Department to be used for all hourly employees. This motion was seconded by Mr. Perrotte.

AYES: Mr. Newton, Mr. Perrotte, Mr. Potiker

NAYES: Mr. Seymour

ABSENT: Mr. White

MOTION BY: Mr. Newton

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the purchase of a 2005 Gradall Model XL4100 Mobile Excavator Bid Price of \$52,500.00 with a trade in allowance for Gradall per advertisement of \$10,000.00 for a net trade difference of \$42,500.00. Expenditure amount will be appropriated out of the Capital Reserve Fund/Highway Department that was set up in 1999. This resolution is subject to Permissive Referendum.

SECONDED BY: Mr. Perrotte

AYES: Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. Ormsby

ABSENT: Mr. White

RESOLUTIONS

RESOLUTION #18-40

MOTION BY: Mr. Newton

WHEREAS, the New York State Association of Highway Superintendent's Annual Conference is scheduled to be held in Ithaca, New York, June 03-06, 2018 and

WHEREAS, John Rock has submitted his budget and it has been approved in said budget for this conference, be it hereby,

RESOLVED, that the Town Board authorizes the attendance of said conference and expenses will be chargeable to the General Fund as provided for in the 2018 budget, and be it further

RESOLVED, the Supervisor is authorized to advance funds for pre-registration and purchase of travel and hotel accommodations for said workshop.

SECONDED BY: Mr. Seymour

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

RESOLUTION #18-41

MOTION BY: Mr. Newton

WHEREAS, the Town Board would like to explore the possibility of the consolidation of the five established lighting districts to create a single wide lighting district, and

WHEREAS, a contract was signed with LaBerge Engineering Group to conduct an environmental review for this proposed project, and

WHEREAS, a Special Counsel is necessary to consolidate the lighting districts and the law firm of TRK, who the Town has worked with in the past, has submitted a professional service agreement for legal services with respect to the consolidation of the Town's lighting districts, be it therefore

RESOLVED, that the Town of Schuyler Falls Town Board authorizes the Supervisor to sign the contract for professional services with the TRK Legal Firm. SECONDED BY:

DISCUSSION: Consultant shall bill and render services on an hourly basis as follows: Partners-\$245.00 per hour, Associates-\$170.00 per hour, Paralegals-\$95.00 per hour. Other disbursement incurred upon the prior authorization of the Town excluding disbursements necessary for recording of papers, filing fees for permits and other such necessary legal expenditures. Contract attached to resolution. Attorney had previously reviewed contract.

SECONDED BY: Mr. Seymour

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

RESOLUTION #18-42

MOTION BY: Mr. Seymour

WHEREAS, NYSDEC is requiring the installation of additional monitoring wells and the spring of 2018 groundwater monitoring for the Site at the Town of Schuyler Falls Highway Garage to close out the soil contamination report on that site, and

WHEREAS, KAS, the company that has been handling the work at that site, has received notification from NYSDEC that more needs to be done to satisfy their requirements and

WHEREAS, KAS has sent an amendment agreement for the scope of work that NYSDEC requires; which includes the installation of additional groundwater monitoring wells at a firm fixed price of \$5,225.00 and the spring of 2018 groundwater monitoring, including the newly installed monitoring wells for a firm fixed price of \$2,465.00 and will compile a summary report for NYSDEC,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the amended agreement to allow KAS to complete the required work.

SECONDED BY: Mr. Newton

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

RESOLUTION #18-43

MOTION BY: Mr. Seymour

BE IT RESOLVED, at the request of William LaCount to meet NYS Retirement System requirements, the Town of Schuyler Falls agrees to retire William LaCount, Codes Officer, on May 31, 2018 and return him to employment on June 1, 2018 with the only change to employment status will be that after the retirement date of May 31, 2018, the Town of Schuyler Falls will no longer report William LaCount's earnings to the NYS Retirement System.

SECONDED BY: Mr. Perrotte

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

RESOLUTION #18-44

MOTION BY: Mr. Perrotte

RESOLVED that the Town of Schuyler Falls hereby establishes the following as standard work days for elected and appointed officials for 2018 and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body subject to the review and correction of current terms as necessary. (See Attached)

SECONDED BY: Mr. Newton

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

CLAIMS

General Abstract for the Month of April	\$19,620.21
Highway Abstract for the Month of April	\$27,465.13
Morrisonville Water Abstract for the Month of April	\$ 3,190.34
Woods Mills Water Abstract for the Month of April	\$ 1,204.77
Macey Lane Water Abstract for April	\$ 321.43
Audit only Abstract for the Month of April	\$ 3,021.96

Vouchers for Claims (#201800488- 201800554)

Vouchers for Audit Only (#201800476--201800487)

Payroll Vouchers (#201800455-201800475)

Mr. Seymour made a motion to pay the claims, which was seconded by Mr. Newton.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

NEXT MEETING

Work Sessions (if Needed)	Monday	May 7, 2018	6:00 p.m.
	Tuesday	May 29, 2018	
Regular Meeting	Tuesday	May 22, 2018	6:00 p.m.

ADJOURNMENT Mr. Seymour made a motion to adjourn, which was seconded by Mr. Newton; and was UNANIMOUSLY APPROVED. ADJOURNMENT/7:22 p.m.

Donna Hamel/Town Clerk