

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING APRIL 30, 2019

Supervisor Potiker called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:09 p.m.

<u>MEMBERS</u>	<u>Present</u>
George Seymour	X
Barry White	X
Howard Newton	X
Martin Perrotte	X
Richard Potiker	X
Donna Hamel	X
John Rock	X
Michael McCormick	X

PUBLIC RECOGNITION Amy Davies, Barb Dorrance, Peggy Garner, William LaCount, Pete Keenan, Richard Donah, Reg Facticeau, Curt Gervich, Liou Xie, Michael Coon, Sean Lukas, Justin Doner

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on March 26, 2019 before this meeting.

Mr. Newton made a motion to approve and accept the Minutes as presented, Seconded by Mr. White.

AYES: Mr. Potiker, Mr. Seymour, Mr. White, Mr. Perrotte, Mr. Newton

ADDRESSES/ Justin Doner from Friends of the North Country was in attendance to address any concerns that the Board might have on the resolutions that will be presented for tonight's meeting. He told the Board that Resolution #19-50 regarding Project SF #17-2 will have to be pulled as the project at this time is not ready to be finalized. The resolution was pulled from the packet and the resolutions to be presented tonight were renumbered.

Pete Keenan, County Legislator, told the Board members that the sales tax for Clinton County is about a million dollars over of what was projected to date.

He mentioned that the County Tax Sale of unpaid properties is scheduled. He said that all of the Schuyler Falls properties were redeemed by the deadline with the exception of one vacant property.

A state grant was received to have the two vacant and run-down buildings across from the Dannemora Prison demolished.

A Special Election was held to replace the empty seat for County Legislator Area Two. Francis Peryea was elected to fill the unexpired term of Jonathan Beach.

When asked if the Harney Bridge that is located in Cadyville was scheduled to be replaced this year, Mr. Keenan replied that he was not sure but will check with the new County Highway Superintendent for the answer.

Sean Lukas, Casella Waste Manager, told the Board members that the Landfill was doing some active gas drilling this week. He apologized for any of odor issues and complaints that the residents had been experiencing and told the Board that everything is being done to alleviate the situation.

He gave an update on the progress of the cell tower that is being installed at the Landfill. He said that the wiring was placed in the ground last week, the road is complete, the power is installed but to date, the antenna has not been placed on top of the tower. He hopes that the tower will be complete soon so that the cell service would improve in the area.

- COMMUNICATIONS**
1. Received two notifications on new programming from Charter Communications.
 2. Received the fully certified payroll from Clinton County Personnel Dept.
 3. Completed and sent the Municipal Report of Special Franchise.
 4. Received the written notice from the Teamsters to re-open the Union Negotiations.
 5. Received the work Plan from KAS for the well abandonment at the Highway Garage.
 6. Received a request from the Foundation of CVPH for a letter of support for the

proposed River Street Park. A letter was sent by Mr. Potiker.

It was decided to allow Resolution 19-48, 19-49 and 19-50 to be acted on at this time so Justin Doner, Friends of the North Country and Curt Gervich, Comprehensive Plan, would be able to leave the meeting.

RESOLUTION #19-48

MOTION BY: Mr. Perrotte

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the de-obligation of the capital expenditure of \$13,084.00.00 (leaving a total of \$5,016.00) plus administrative, project delivery, and other soft costs in accordance with the Town of Schuyler Falls Housing Rehabilitation Program for Project #SF-17-05.

SECONDED BY: Mr. Newton

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. White

RESOLUTION #19-49

MOTION BY: Mr. White

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the capital expenditure of \$3,800.00 plus administrative, project delivery, and other soft costs in accordance with the Town of Schuyler Falls Housing Rehabilitation Program for Project #SF-17-06.

SECONDED BY: Mr. Seymour

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. White

RESOLUTION #19-50

Resolution to Adopt the Town of Schuyler Falls Draft Comprehensive Plan

MOTION BY: Mr. Perrotte

WHEREAS, the Town of Schuyler Falls has undertaken and completed the process of developing a Comprehensive Plan titled “Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048)” or “Draft Plan”; and,

WHEREAS the Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048) provides a vision for the Town’s future; and,

WHEREAS the Town of Schuyler Falls Draft Comprehensive Plan (2019-2048) will aid decision making through the establishment of Town objectives and goals; and,

WHEREAS the Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048) will support grant writing and other funding opportunities by establishing Town priorities; and,

WHEREAS the Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048) provides guidance to builders and developers and others undertaking improvements to the Town; and,

WHEREAS the Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048) integrates Town needs with those of neighboring jurisdictions and lays the groundwork for efficiency gains through provision of shared services with neighboring jurisdictions; and,

WHEREAS the Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048) builds regional continuity and cohesion of development practices and initiatives; and,

WHEREAS the Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048) will assist the community in achieving the vision statement of the Draft Plan:

The Town of Schuyler Falls strives to be the best community to reside in, in the North Country. We embrace our unique historical and environmental assets and characteristics. We support appropriate infrastructure and economic growth and stability in all sectors of our community. We desire positive health and well being for our residents by supporting housing, healthcare access, and cultural and recreational opportunities for all ages and abilities. We strive to wisely and sustainably utilize natural resources while protecting our unique environmental assets. We support partnerships with adjacent municipalities and Clinton County to reach our vision. and,

WHEREAS the Town of Schuyler Falls appreciates and is grateful for the work of the following individuals: Michael Coon (co-chair), Phil Von Barga (co-chair), Tom Carlsen, Merry Gwynn, William LaCount, Howard Newton, John Rock, Laurie Williams. These individuals served on the “Town of Schuyler Falls Draft Comprehensive Planning Committee” from August 2017-April 2019, wherein they researched and toured the community, engaged friends and neighbors in the planning process, and provided thoughtful and creative ideas to the planning process; and,

WHEREAS the Town of Schuyler Falls Draft Comprehensive Planning Committee hosted six public and community engagement opportunities during which community members had opportunities to participate in the planning process through discussion, interactive ideation sessions, mapping and other activities. These activities and opportunities make the Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048) a community plan, written by and for the Town of Schuyler Falls; and,

WHEREAS the Town of Schuyler Falls recognizes the value of obtaining review and comment from neighboring jurisdictions and therefore distributed the Town of Schuyler Falls Draft Comprehensive Plan (2019-2048) to neighboring jurisdictions, including the Clinton County Planning Board, for a period of 30 days starting on March 27, 2019; and,

WHEREAS the Town Board of Schuyler Falls declared on March 26, 2019, at a regular session of the Board, that the Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048) is a Type 1 SEQR action; and,

WHEREAS the Town Board of Schuyler Falls declared, on March 26, 2019, at a regular session of the Board, that the Town Board will serve as “lead agency” for the Type 1 SEQR review of the Town of Schuyler Falls Draft Comprehensive Plan (2019-2048); and,

WHEREAS the Town Board of Schuyler Falls held a public hearing and comment session regarding the Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048) and Type 1 SEQR review on April 30, 2019 at 5:30pm prevailing time, during which community members had opportunity comment and ask questions about the plan.

BE IT RESOLVED THAT the Town Board of Schuyler Falls hereby receives and places on file the Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048); and it be further

RESOLVED THAT the Town Board of Schuyler Falls hereby finds that the Type 1 SEQR review demonstrates that the Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048) will have no significant environmental impact; and it be further

RESOLVED THAT the Town Board of Schuyler Falls hereby adopts the Town of Schuyler Falls Final Draft Comprehensive Plan (2019-2048) as the Town of Schuyler Falls Comprehensive Plan (2019-2048).

SECONDED BY: Mr. White

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. White

ABSTAIN: Mr. Newton

MONTHLY REPORTS Town Clerk, Morrisonville Water, Woods Mills Water, Macey Lane Water, Supervisor, Tax Collector, Dog Control, Historian, Codes Officer

Mr. Newton made a motion to file the reports; Seconded by Mr. Seymour.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White, Mr. Perrotte

RECEIPTS Town Clerk/\$1,003.00, Morrisonville Water/\$8,353.60, Macey Lane Water/\$434.10, Woods Mills Water/ \$3,343.70 Tax Collector/\$40,439.92, Judge Van Nortwick/\$ 5,331.00, Judge Barber/\$2,031.00, Selective Insurance-Refund/\$484.00, CC Treasurer-Snow Removal/\$52,639.00, Casella Waste System-1st quarter Host fees/\$56,475.69

Mr. Newton made a motion to file the receipts; Seconded by Mr. Seymour.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White, Mr. Perrotte

Mr. Seymour made a motion to file the Minutes of the Planning Board Meeting that was held on February 5, 2019. Mr. Perrotte seconded the motion and motion was Unanimously Approved.

Mr. Newton made a motion to file the Minutes of the Zoning Board Meeting that was held on March 19, 2019. Mr. White seconded the motion and motion was Unanimously Approved.

DEPARTMENT REPORTS

Councilman/ Mr. Newton told the Board members that he and Mr. Perrotte have been working with Carl Morse, who is the Town's computer technician, on the input that is needed to fix the issues with the time clocks.

Town Clerk/ The Annual Financial Report has been filed in the Town Clerk's Office and the notice that it has been filed and can be inspected will be placed in the legal ads in the Press Republican.

Highway/ Mr. Rock reported that he and his crew have been busy cleaning and sweeping the sidewalks and road ways.

Supervisor/ Mr. Potiker reported that two Board work sessions were held this month.

He attended the NYS Recreation & Parks Society Summit in Lake Placid on April 7-9. He did this at his own expense.

He attended a SUNY Luncheon and round table discussion on April 10th.

On April 18th, he attended a NYS Budget meeting at the Town of Plattsburgh.

He attended the Chamber's Business After Hours on April 24th.

UNFINISHED BUSINESS/ Mr. Newton told the Board members that after talking with the Association of Town's Attorney regarding the 2018 November and December voucher for mileage that was submitted by the Dog Control Officer in February, he would like to make a motion to pay the Dog Control Officer's mileage for November and December of 2018 that was previously denied. Mr. Perrotte seconded the motion and the motion was unanimously approved. It was said that the appropriate wording on submitting a mileage voucher would have to be updated in the Employee Handbook.

It was asked if there has been any update on the Natural Gas that hopefully would be coming to the Town. Mr. Potiker said that there have been some big changes in the employment of the Company. He said that the Town is still about 1-3 years away until the process would be started.

A discussion followed on what progress has been made in regards to the matter of modifying the boundary lines of the Morrisonville Water District is coming. Mr. Potiker has not heard from the LaBerge Group. He will contact them.

Mr. Newton mentioned that he and Mike Perrotte have been trying to contact Stephen Fuller regarding the low water pressure at fire department. To date, he has not had any contact with Mr. Fuller.

RESOLUTIONS

RESOLUTION #19-44

MOTION BY: Mr. Seymour

WHEREAS, The Office of the State Comptroller, in cooperation with the Association of Town is holding a Town Finance School in Saratoga on May 9-10, 2019,

WHEREAS, Howard Newton and Mike Perrotte, Town Councilman, would like to attend the training be it therefore,

RESOLVED, that the Town Board authorizes the attendance of said conference and expenses will be chargeable to the General Fund as provided for in the 2019 budget.

SECONDED BY: Mr. White

DISCUSSION: Cost to the Town would be approximately \$569.00 for each Councilman plus mileage

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. White

RESOLUTION #19-45

MOTION BY: Mr. Perrotte

RESOLVED, that the Regular Town Board Meeting scheduled for Tuesday, May 28th be rescheduled for Tuesday, May 21, 2018 at 6:00 p.m.

SECONDED BY: Mr. Mr. Seymour

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. White

RESOLUTION #19-46

MOTION BY: Mr.

RESOLUTION AUTHORIZING MID-YEAR HOURLEY ADJUSTMENT TO THE PAY OF THE BUILDINGS AND GROUNDS POSITION

MOTION BY: Mr. White

WHEREAS, The Town Board authorized the addition of a buildings and grounds position to be shared by the Parks Department and Town at large with current hourly rate set at \$13.90.

WHEREAS, the position to which the employees have been assigned have historically thru out the county and other towns have been evaluated at higher rate with increased pay; and

WHEREAS, Recreation budget and Town hall buildings and grounds budget currently does have the necessary funds to cover the increase; and

WHEREAS, Recreation Director has indicated that the position will result in the hiring of one to two less seasonal part time position.

WHEREAS, the cost of said hourly increase is as follows:]

NOW, THEREFORE BE IT RESOLVED, by this Schuyler Falls Town Board is authorized to process the salary increases for said position to \$16.50 from the current \$13.90 per hour.

BE IT RESOLVED, that the approval of this resolution will not establish a past practice, and

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately upon its adoption starting with the current pay period starting 04/24/2019 and the Town Clerk shall distribute a certified copy of this to the appropriate department.

SECONDED BY: Mr. Perrotte

DISCUSSION: Mr. Newton stated that when the Board discussed this at the work session, it was understood that the Seasonal Recreation Employment would be reduced by two less seasonal employees. Mr. Perrotte asked how the position's hours are monitored. He said that at the current hours that this employee is working, the Town would not be saving any money. Mr. Potiker said that some work that had to be contracted out in the past is now done by the Building and Grounds Employee. This resolution was changed to reflect the change in the seasonal employee's reduction of two less positions.

AMENDED RESOLUTION #19-46

RESOLUTION AUTHORIZING MID-YEAR HOURLEY ADJUSTMENT TO THE PAY OF THE BUILDINGS AND GROUNDS POSITION

MOTION BY: Mr. White

WHEREAS, The Town Board authorized the addition of a buildings and grounds position to be shared by the Parks Department and Town at large with current hourly rate set at \$13.90.

WHEREAS, the position to which the employees have been assigned have historically thru out the county and other towns have been evaluated at higher rate with increased pay; and

WHEREAS, Recreation budget and Town hall buildings and grounds budget currently does have the necessary funds to cover the increase; and

WHEREAS, Recreation Director has indicated that the position will result in the hiring of two less seasonal part time position.

WHEREAS, the cost of said hourly increase is as follows:]

NOW, THEREFORE BE IT RESOLVED, by this Schuyler Falls Town Board is authorized to process the salary increases for said position to \$16.50 from the current \$13.90 per hour.

BE IT RESOLVED, that the approval of this resolution will not establish a past practice, and

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately upon its adoption starting with the current pay period starting 04/24/2019 and the Town Clerk shall distribute a certified copy of this to the appropriate department.

SECONDED BY: Mr. Perrotte

DISCUSSION: Mr. Newton stated that when the Board discussed this at the work session, it was understood that the Seasonal Recreation Employment would be reduced by two less seasonal employees. Mr. Perrotte asked how the position's hours are monitored. He said that at the current hours that this employee is working, the Town would not be saving any money. Mr. Potiker said that some work that had to be contracted out in the past is now done by the Building and Grounds Employee. This resolution was changed to reflect the change in the seasonal employee's reduction of two less positions.

AYES: Mr. Potiker, Mr. Newton, Mr. Perrotte, Mr. White

NAYES: Mr. Seymour

RESOLUTION # 19-47

MOTION BY: Mr. Newton

WHEREAS, the Town Board would like to explore the possibility of a development of a proposed recreational trail area on the vacant land along the Saranac River at the foot of River Street, and

WHEREAS, AES has submitted an amendment to the Owner-Engineer agreement for the total amount of \$14,981.00; to include wetland delineation and a property boundary survey (\$9,681.00), Design Development (\$2,100.00) and permit application for ACOE and DEC (\$3,200.00) that the Town Board voted against at the March 26, 2019 meeting, and

WHEREAS, AES submitted an amended proposal in the amount of \$8,250.00; to include a boundary survey of Ladue Street area, east to DEC wetland flags (2,950.00, Design Development (\$2,100.00), and permit applications for ACOE and DEC (\$3,200.00) plus reimbursable expenses; such as, mileage, copies of drawings, etc.

BE IT THEREFORE RESOLVED, that the Town of Schuyler Falls Town Board authorizes the Supervisor to sign the agreement with AES for the amendment for the professional engineering services for this project.

SECONDED BY: Mr. White

DISCUSSION: Agreement attached to resolution

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. White

RESOLUTION #19-51

MOTION BY: Mr. Newton

WHEREAS, the Town Board has been researching the installation of security equipment for the Town Offices and surroundings for a while, and

WHEREAS, ALLtech submitted a quote for two door operators (\$5,058.06), DMPXR150 Combo Panel/Door access options/panic buttons (\$4,932.12), and 16 Ch NVR with 13 Cams (\$9,662.42) for a total , including labor, \$19,652.60, be it therefore

RESOLVED, that the Town Board authorizes and approves this purchase and installation.

SECONDED BY: Mr. Seymour

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. White

RESOLUTION #19-52

MOTION BY: Mr. Seymour

RESOLVED, that the Town Board of the Town of Schuyler Falls appoints Philip Von Bargaen to the Board of Assessment review to fill the unexpired term of Jerome Miner; appointment effective immediately and to expire on September 30, 2022.

SECONDED BY: Mr. Perrotte

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. White

CLAIMS

General Abstract for the Month of April	\$ 16,483.64
General Abstract #2 for the Month of April	\$ 51.62
Highway Abstract for the Month of April	\$ 30,359.87
Morrisonville Water Abstract for the Month of April	\$ 6,929.84
Woods Mills Water Abstract for the Month of April	\$ 1,067.27
Macey Lane Water Abstract for April	\$ 256.94
Audit only Abstract for the Month of April	\$ 3,435.64

**Vouchers for Claims (#201900502-- 20100609)
(#201900610)**

Vouchers for Audit Only (#201900472-201900482)

**Payroll Vouchers (#201900445-201900471)
(#201900483 -201900501)**

Mr. Seymour made a motion to pay the claims, which was seconded by Mr. Perrotte.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White, Mr. Perrotte

PUBLIC FORUM/ Reg Facticeau told the Board members that he and his brother want to further develop lots on the Smart Road and need a clarification on a portion of Smart Road that the Town has maintained for years but is not listed as the Town owning the section of the road on the tax maps. Mr. McCormick advised that Mr. Rock check on the CHIPS inventory to see if the portion of the road is listed to make sure that if the Town does indeed own the portion of the road, that the deed got recorded. If not, he said, that there is a dedication process, paid by the developer, which would be needed for the Town to take possession of the portion of the road in question. He mentioned that the Highway Superintendent would have to make sure the road is up to Town specifications if a dedication would be needed. He said that it would help if all residents on the road would sign a petition for the dedication, if needed.

NEXT MEETING

Work Sessions (if Needed)

**Monday, May 6, 2019 6:00 p.m.
Monday, May 20, 2019**

Regular Meeting

Tuesday, May 21, 2019 6:00 p.m.

ADJOURNMENT Mr. Newton made a motion to adjourn, which was seconded by Mr. Perrotte; and was UNANIMOUSLY APPROVED. ADJOURNMENT/ 7:13 p.m.

Donna Hamel/Town Clerk