

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING MAY 21, 2019

Supervisor Potiker called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

	<u>Present</u>	<u>Absent</u>
<u>MEMBER</u>		
George Seymour	X	
Barry White		X
Howard Newton	X	
Martin Perrotte	X	
Richard Potiker	X	
Donna Hamel	X	
John Rock	X	
Michael McCormick	X	

All Board Members were provided with a copy of the Minutes of the Public Hearing that was held on April 30, 2019 before this meeting.

Mr. Newton made a motion to approve and accept the Minutes as presented, Seconded by Mr. Perrotte.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on April 30, 2019 before this meeting.

Mr. Seymour made a motion to approve and accept the Minutes as presented, Seconded by Mr. Newton.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

ATTENDEES Reg Facticeau, Barb Benkwitt, Richard Donah, Scott Campbell

ADDRESSES/ Scott Campbell, Friends of the North Country, was in attendance to answer any questions that the Town Board might have on the resolution for the project that was in the packet to be acted upon tonight. He told the Board members that this project was pulled from the resolutions last month as the lowest bidder withdrew their quote for this project. The bidder did not realize some of the requirements concerning the work to be done. That left one bid, which was higher. The Town Attorney advised the Board that since the competitive bidding process was followed, the one bid could be considered. It was decided to go ahead with the resolution at this point of the meeting so Mr. Campbell could leave.

RESOLUTION #19-56

MOTION BY: Mr. Newton

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the capital expenditure of \$82,080.00 plus administrative, project delivery, and other soft costs in accordance with the Town of Schuyler Falls Housing Rehabilitation Program for Project #SF-17-02.

SECONDED BY: Mr. Seymour

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

COMMUNICATIONS 1. Received from NYS Agriculture and Markets a satisfactory Municipal Shelter Report Inspection.

MONTHLY REPORTS Town Clerk, Supervisor, Morrisonville Water, Woods Mills Water, Macey Lane Water, Codes Officer, Tax Collector, Historian

Mr. Seymour made a motion to file the reports; Seconded by Mr. Newton.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

RECEIPTS Town Clerk/\$730.00, Morrisonville Water/\$1,566.00, Woods Mills Water/\$305.42, Macey Lane Water/\$77.74, Tax Collector/\$29,860.60, Judge Van Nortwick/\$3,682.00, Judge Barber/\$1,826.00, Mid State Ind.-Refund Highway/\$457.12, CC Treasurer-Mortgage Tax/\$16,086.13, Foundation for CVPH/\$800.00, CC Treasurer-2nd Notice Fees for Taxes/\$132.00

Mr. Newton made a motion to file the receipts; Seconded by Mr. Perrotte.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

Mr. Perrotte made a motion to file the Minutes of the Planning Board Meeting that was held on April 2, 2019. Mr. Seymour seconded the motion and motion was Unanimously Approved.

DEPARTMENT REPORTS

Councilman/ Mr. Newton told the Board members that the Annual Finance School which was held in Saratoga and attended by him and Mr. Perrotte was very informative. He handed out a sheet to the Board members with some highlights of the meeting. Mr. Perrotte added that there are some items that need to be addressed for our Town. Mr. Newton told the Board members that he received a list of Accounting Firms in Plattsburgh that work with Towns.

It was asked why the Dog Control Officer would receive mileage roundtrip from his home to the office to drop off his mileage and dog report. This will be reviewed further after Mr. Potiker makes a call to the Association of Towns Attorney.

Highway/ Mr. Rock reported that his crew has been sweeping the roads tomorrow. Mr. Potiker asked him if he would put up the flags soon.

Town Clerk/ Town-Wide Garage Sale Days is scheduled for August 17th and 18th. Donna Hamel mentioned that she read several articles in the paper regarding flags with the veteran's name and picture purchased by the resident and placed on poles by the Town in various places in the Town. This would be a great gesture if the Town would participate in this. After a brief discussion, the Town Clerk said that she will get more information on this.

Historian/ Barb Benkwitt reported that the 12 Annual County Museum Days will be held on June 15-16 from 10am to 4pm. This event is free to the public and a great opportunity to visit various museums in the County.

On June 22nd, a first-time history conference will be held at the Beekmantown Town Hall. There will be various speakers from different societies. Registration fee is \$15.00 which includes lunch.

To date, there is no word on the grant that was submitted, but it was told to her that it could take up until July to get an answer.

Supervisor/ Mr. Potiker reported that he held two Board work sessions this month. He attended a shared service meeting with the County on May 9th. The meeting was basically about EMS Protection. He attended a grant workshop on May 16th.

UNFINISHED BUSINESS/ Donna Hamel told the Board members that the time clocks are not working properly. On various occasions, the fingerprint does not recognize the person and clocks another person in. Mr. Newton will call the company.

It was discussed that some policies in the Employee Handbook need to be updated and other policies will need to be added. Mr. Potiker will contact the company that printed the handbook to see how policies can be updated and added.

RESOLUTIONS

RESOLUTION #19-53

Community Partnership MOU Between Town of Schuyler Falls and the Foundation of CVPH

MOTION BY: Mr. Newton

Whereas, the Town of Schuyler Falls supports providing recreational and leisure physical activity and nutrition opportunities for town residents of all ages and abilities, the Town of Schuyler Falls would like to further this mission by entering into an agreement (Exhibit A) with the Foundation of CVPH; and

Whereas, this community partnership agreement will allow the Foundation of CVPH to develop and establish the River Street recreation area with funds received from The NYS Health Foundation, a Not-For-Profit, philanthropic foundation whose primary purpose is to improve community health throughout New York State; and

Whereas, the Town of Schuyler Falls will provide future stewardship for the River Street recreation area, once completed; and

Whereas, the Foundation will follow all New York State, laws, rules and regulations, as outlined in Exhibit A; and, it is further

Resolved, that the Town Board, upon approval of the Town Attorney and insurance carrier, does hereby authorize the Supervisor to enter into a Memorandum of Understanding on behalf of the Town of Schuyler Falls and the Foundation of CVPH for services as attached; and it is further resolved that a copy of this Resolution be given to the Foundation of CVPH, Selective Insurance Company Insurance, and all members of the Town of Schuyler Falls Board.

SECONDED BY: Mr. Perrotte

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

RESOLUTION #19-54

MOTION BY: Mr. Newton

RESOLVED, that the Town of Schuyler Falls authorizes the hiring of Owen Rock as a Recreation Attendant for the summer months pending Civil Service Approval with a starting salary of \$11.10 an hour.

SECONDED BY: Mr. Seymour

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

RESOLUTION #19-55

MOTION BY: Mr. Seymour

RESOLVED, that the Town of Schuyler Falls authorizes the hiring of Samantha Wells as a Recreation Attendant for the summer months pending Civil Service Approval with a starting salary of \$11.10 an hour.

SECONDED BY: Mr. Perrotte

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

RESOLUTION #19-57

MOTION BY: Mr. Perrotte

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes \$18,450.00 for the purchase of 88,000 pounds of redwood rubber mulch to be used at the Woods Mills Park.

SECONDED BY: Mr. Newton

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSENT: Mr. White

CLAIMS

General Abstract for the Month of May	\$ 20,343.02
Highway Abstract for the Month of May	\$11,335.18
Morrisonville Water Abstract for the Month of May	\$ 6,209.36
Woods Mills Water Abstract for the Month of May	\$ 1,179.48
Macey Lane Water Abstract for May	\$ 311.08
	\$ 4,284.75

Audit only Abstract for the Month of May

Vouchers for Claims (#201900639- 201900689)
Vouchers for Audit Only (#201900626--201900638)
Payroll Vouchers (#201900612-201900625)

Mr. Seymour made a motion to pay the claims, which was seconded by Mr. Newton.
AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte
ABSENT: Mr. White

NEXT MEETING

Work Sessions (if Needed)	Monday	June 3, 2019	6:00 p.m.
	Monday	June 17, 2019	
Regular Meeting	Tuesday	June 25, 2019	6:00 p.m.

ADJOURNMENT Mr. Seymour made a motion to adjourn, which was seconded by Mr. Newton; and was UNANIMOUSLY APPROVED. ADJOURNMENT/6:55p .m.

Donna Hamel/Town Clerk