

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING MAY 23, 2017

Supervisor Potiker called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

Present Absent

MEMBER

George Seymour		X
Barry White	X	
Howard Newton	X	
Willard Todd	X	
Richard Potiker	X	
Donna Hamel	X	
John Rock	X	
Michael McCormick	X	

OTHERS PRESENT: Mary Sorrell, Phil VonBargen, Sherm Hamel, Sheila Martin, Joanne Hockney

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on April 25, 2017 before this meeting.

Mr. Todd made a motion to approve and accept the Minutes as presented, Seconded by Mr. Newton.

AYES: Mr. Potiker, Mr. White, Mr. Newton, Mr. Todd

ABSENT: Mr. Seymour

COMMUNICATIONS

1. Received a complaint from a resident regarding an unsafe structure located on the corner of Felton Road and Route 22B. Mr. LaCount will follow up on this.
2. Received from the NYSDEC a notice of complete application that was filed by Graymont Materials, Inc. for 172-195 Kelley Road.
3. Received a copy of the lead and copper Participation Survey that was sent to a resident in the Morrisonville Water District from the Town of Plattsburgh.
4. Received from the Clinton County Department of Personnel the certification of the payroll for the month of March.
5. Received a notification from Charter Communications of the upcoming changes on various channels.

MONTHLY REPORTS

Town Clerk, Supervisor, Morrisonville Water, Woods Mills Water, Macey Lane Water, Tax Collector

RECEIPTS Town Clerk/\$768.00 Judge Cumm/\$3,254.00 Judge Van Nortwick/\$3,208.72.00, Tax Collector/\$41,866.76 Macey Lane Water/\$87.42, Morrisonville Water/\$2,124.00 Woods Mills Water/\$366.81, Clinton County Treasurer-Mortgage Tax-10/01/16-3/31/17/\$29,008.56

Mr. White made a motion to file the receipts; Seconded by Mr. Newton.

AYES: Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

ABSENT: Mr. Seymour

DEPARTMENT REPORTS

Highway/ Mr. Rock reported that his crew is still cleaning the sides of the road. He has the stone for the proposed Pickle ball Court.

Councilman/ Mr. Newton received a call from a resident regarding their neighbor's chickens and turkeys that are coming in their yard. After some discussion, it was determined that this would be a nuisance problem that the Sherriff's Department or the State Police might handle.

Tax Collector/ Donna Hamel reported that the Tax Warrant for 2017 is balanced and sent back to the County.

Dog Control/ Mr. Potiker told the Board members that he did not receive a report from the Dog Control Officer.

Supervisor/ Mr. Potiker told the Board members that he attended the Annual Finance School in Saratoga. This school was presented by the State Comptroller's Office. He said that the classes were very informative.

He attended a Shared Service meeting at the County Government Center and attended a Community Design Workshop. At the Community Design Meeting, the discussion centered on ideas to encourage walking or biking to destinations, instead of driving. This would involve possible widening sidewalks and widening roads to allow a bike path when Towns make improvements on their roadways. The Saranac River Trail project was another topic that was discussed.

He was approached by a resident that lives on Spring Pond Drive who would like to buy a piece of property that borders his property and is owned by the Town. Mr. Potiker mentioned that there are several pieces of surplus properties that the Town owns that might be able to be sold. There is a process; resolutions, permissive referendum and other terms of the sale that is needed before any property can be sold. It was discussed that the deeds should be reviewed to check if there are any special provisions in the deed that would prohibit the sale of the property.

UNFINISHED BUSINESS/

Mr. Potiker told the Board members that the tentative date for the Tire-Clean-up day will be July 22, 2017. This tire recycling/pick up day will be hosted by the Clinton County Soil @ Water Conservation District at no charge to the Town. Tires will be limited to private residents- no commercial entities. Car and truck tires will not be accepted on rims. Residents will be able to bring their tires to the Town Garage where the tire recycling truck will be parked. He said that volunteers will be needed to help to make this project successful.

NEW BUSINESS/ Phil VonBargen addressed the Board on behalf of the Comprehensive Plan Committee members. He first told the Board members that he was involved in the complete process of two Comprehensive plans as an employee of the Town of Plattsburgh's Planning Department.

He said that at the last meeting, the committee heard two presentations from the LaBerge Group and SUNY Plattsburgh / Community Roots. After hearing the presentations, Mr. VonBargen told the Board members that the Committee members were very impressed with the Professors from SUNY Plattsburgh who will be working closely on this project. Their work will include the development and production of the comprehensive plan, provide detailed research reports on information gathered, draft recommendations; such as revisions to local ordinances, regulations and codes. They will not revise the Zoning Law, as that is a different project after the Comprehensive plan is drafted. If chosen, they will start in June of this year and will complete the process around December 20, 2018. The total for this project will be \$39,256.00.

Mr. VonBargen said that this will be a unique experience for the College to participate in and although they have not been involved in a comprehensive plan process before, he and the Committee members anticipate that they will do a tremendous job. Mr. Todd asked if a Comprehensive Plan was needed to obtain grants for the Town. Mr. VonBargen replied that this process is critical to the Town to pursue for the acquisition of grants.

Mr. Newton, who is on the Committee, said that the Committee meets the second Tuesday at 6:00 p.m. of every month. He stressed the point that this meeting is open to the Public and encourages the Public to attend.

RESOLUTIONS

RESOLUTION #17-38

MOTION BY: Mr. White

WHEREAS, Resolution #17-28 dated February 28, 2017 authorized an exchange of roads between the County of Clinton and the Town of Schuyler Falls reflecting the deletion of the County's previously owned Mason Street and the inclusion of the Military Turnpike Extension located within the Town,

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the Supervisor to enter into the amended Snow and Ice service agreement with the County Highway Department for the and 2017-2018 seasons to accommodate the exchange of the roads.

SECONDED BY: Mr. Todd

AYES: Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

ABSENT: Mr. Seymour

RESOLUTION #17-39

MOTION BY: Mr. Newton

RESOLVED, that the Town of Schuyler Falls authorizes the hiring of Skye O'Connell as a Recreation Attendant for the summer months, pending Civil Service approval, with a starting salary of \$9.70 an hour.

SECONDED BY: Mr. Todd

AYES: Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

ABSENT: Mr. Seymour

RESOLUTION #17-40

MOTION BY: Mr. Todd

RESOLVED, that the Town of Schuyler Falls authorizes the hiring of Zachary LePage as a Recreation Attendant for the summer months, pending Civil Service approval, with a starting salary of \$9.70 an hour.

SECONDED BY: Mr. White

AYES: Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

ABSENT: Mr. Seymour

RESOLUTION #17-41

MOTION BY: Mr. White

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following General Fund Budget Transfer.

From: A.9035.800	Medicare	\$ 710.00
To: A.9040.800	Workers Comp.	\$ 710.00

To cover the cost of Workers Comp. for 2017.

SECONDED BY: Mr. Newton

AYES: Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

ABSENT: Mr. Seymour

RESOLUTION #17-42

MOTION BY: Mr. Todd

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following Macey Lane Water Fund Budget Transfer.

From: WML.8340.400	Trans & Dist. Cont. Expense	\$ 135.00
To: WML.9040.800	Workers Comp.	\$ 135.00

To cover the cost of Workers Comp. for 2017.

SECONDED BY: Mr. White

AYES: Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

ABSENT: Mr. Seymour

RESOLUTION #17-43

MOTION BY: Mr. Newton

WHEREAS, the Town of Schuyler Falls recognizes the need to develop a Comprehensive Plan to develop a vision for the Town and associated goals, objectives and implementation actions; and,

WHEREAS, the Town Board, after due consideration, has determined that it is desirable and in the public interest to undertake the development of a comprehensive plan; and,

WHEREAS, the Town Board previously resolved to request proposals from qualified providers of comprehensive planning services; and,

WHEREAS, the proposals for comprehensive planning services received by the Town were reviewed by the Comprehensive Plan Committee; and,

WHEREAS, the Comprehensive Plan Committee has recommended hiring the State University of New York/Community Roots of 101 Broad Street, Plattsburgh, New York, as both the least expensive and best value provider of such comprehensive planning services, be it hereby,

RESOLVED that the project, known as the "Town of Schuyler Falls Comprehensive Plan" be prepared; and

THAT, the Town Board authorizes the expenditure of no more than a total amount of \$39,256.00 to be paid over a two year period, no more than \$25,000 for the year 2017 , and

THAT, the Town Board authorizes the preparation of the comprehensive plan and all actions necessary for its approval and adoption by the Town Board; and

THAT the Supervisor is authorized to execute all agreements necessary for the implementation of this work; and

THAT the State University of New York/ Community Roots at 101 Broad Street, Plattsburgh, NY 12901 be hereby retained and authorized to prepare the above referenced project; and,

THAT two copies of this resolution be forwarded to said comprehensive plan services provider, receipt of which shall constitute their notice to immediately proceed with the work hereby authorized; and

THAT in order to avoid duplication of effort, the Town of Schuyler Falls shall transmit all copies of planning documents previously or collaterally accomplished under other Local, State or Federal Programs, such planning to be utilized wherever applicable.

SECONDED BY: Mr. Todd

AYES: Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

ABSENT: Mr. Seymour

CLAIMS

General Abstract for the Month of May	\$ 18,231.06
Highway Abstract for the Month of May	\$ 10,940.99
Morrisonville Water Abstract for the Month of May	\$ 3,957.83
Woods Mills Water Abstract for the Month of May	\$ 1,221.52
Macey Lane Water Abstract for May	\$ 296.09
Audit only Abstract for the Month of May	\$ 4,796.56

Vouchers for Claims (#201700629- 201700690)
Vouchers for Audit Only (#201700613-201700628)
Payroll Claims for Month of May (#201700599--201700612)

Mr. Newton made a motion to pay the claims, which was seconded by Mr. White.

AYES: Mr. White, Mr. Newton, Mr. Todd, Mr. Potiker

ABSENT: Mr. Seymour

NEXT MEETING

Work Sessions (if Needed)	Monday June 5, 2017	6:00 p.m.
	Monday June 19, 2017	
Regular Meeting	Tuesday June 27, 2017	6:00 p.m.

ADJOURNMENT Mr. Todd made a motion to adjourn, which was Seconded by Mr. Newton; and was UNANIMOUSLY APPROVED/7:05 p.m.