

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING MAY 25, 2021

Supervisor Randall called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:09 p.m.

<u>MEMBER</u>	<u>Present</u>
Howard Newton	X
Martin Perrotte	X
Vernon Bruno	X
Reginald Facteau	X
Kevin Randall	X
Donna Hamel	X (BY ZOOM)
Michael McCormick	X
Michael Snider	X

PUBLIC RECOGNITION

Richard Donah, Sam Campbell, Ricky White, Barb Benkwitt, Larry Whalen, Penny Cowen

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on April 27, 2021.

Mr. Facteau made a motion to approve and accept the Minutes as presented; Seconded by Mr. Bruno.

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facteau, Mr. Randall

COMMUNICATIONS 1. Received from the County Treasurer's office the final settlement owed by the Tax Collector.

2. Letter from PERMA congratulating the Town on claims filed in a timely manner.

3. Letter from NYESG regarding the Saranac River Hydroelectric project that will increase reliability of their generating assets in Clinton County.

4. Memo from Charter Communications on upcoming changes in choice packages and a contactless payment program.

MONTHLY REPORTS Town Clerk, Supervisor, Woods Mills Water, Morrisonville Water, Macey Lane Ambulance, Historian, Dog Control, Tax Collector, Codes Enforcement

Mr. Newton made a motion to file the reports; Seconded by Mr. Perrotte.

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facteau, Mr. Randall

RECEIPTS Town Clerk/\$488.00, Morrisonville Water/\$2,653.09, Woods Mills Water/\$143.67, Macey Lane Water/\$48.00, Judge Van Nortwick/\$3,503.00 Judge Barber/\$3,504.00, Tax Collector/\$76,652.29, Securix LLC-Court Diversion Program/\$45.00, CVPH Fitness in the Park/\$1,150.00

Mr. Facteau made a motion to file the receipts; Seconded by Mr. Newton.

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facteau, Mr. Randall

MINUTES OF THE PLANNING BOARD Mr. Newton made a motion to file the minutes of the Planning Board dated March 2, 2021. This motion was seconded by Mr. Perrotte and unanimously approved.

Mr. Newton made a motion to file the minutes of the Planning Board dated April 6, 2021. This motion was seconded by Mr. Facteau and unanimously approved.

DEPARTMENT REPORTS **Councilman/** Mr. Facteau told the Board members that he e-mailed Mr. Sweet regarding the dangerous situation at the intersection of Mason Street and Irish Settlement Road. The overgrown grass at that location is hazardous for the motorists at that intersection as it obstructs the view of traffic. He said that a crew from the County was dispatched to resolve the situation.

Mr. Facteau received a complaint from Angela Carter regarding the sidewalk that was installed several years ago in front of her driveway. It is causing damage to her driveway. Because this is a county road, he contacted Mr. Sweet at the County Highway Department. Mr. Sweet will send someone out there to look into the situation.

Mr. Facteau received a call from Steve Fuller who lives on 22B and has been mowing and maintaining the area by the old beach on Route 22B. Mr. Fuller told Mr. Facteau that someone came to him and told him he should not be over there doing the work. Mr. Fuller said he does not mind continuing to volunteer to do the work.

At the last work session, opening a JCEO outreach center for the Town was discussed. Mr. Facteau asked if the Town would advertise for the employment if one was to be established. Mr. Randall told him that the JCEO office would take care of this. Packets with information were passed out to the Councilmembers. The services range from helping residents sign up for programs to assist them with housing, utilities, and food pantry to name a few. It was said that the obligation to the Town would be to provide an area that an employee could work at and to pay their salary which at this time is a starting salary of \$14.17 an hour. JCEO would pay for the medical benefits. It was discussed that in the County, 12 out of 14 Towns have a JCEO outreach center either at a part-time or full-time status. To establish this service would be a great asset for the Town residents.

Highway/ Mr. Snider reported that he and his crew have been busy sweeping the road sides.

Assessor/ Mr. Randall reported that the Town Assessor told him that houses are selling above their assessment value.

Dog Control/ Mr. Randall mentioned that the issue regarding the dogs at the residence on Flat Rock Road is being taken care of.

Historian/ Barb Benkwitt told the Board members that the museums around the area are starting to open up.

Supervisor/ Mr. Randall told the Board members that a grand opening for the River Street Park is being organized. Electrical installation is being planned for the Gazebo at that park. Mr. Randall is working with Casella to organize a clean up day for the Town.

After some discussion on the benefits of each water district joining the New York Rural Water Association, Mr. Randall made a motion to authorize the enrollment of each water district for an annual fee as follows; Morrisonville Water District/\$280.00, Woods Mills Water District/\$260.00 and Macey Lane Water District \$220.00. This motion was seconded by Mr. Facticeau and was unanimously approved.

Mr. Perrotte asked if any decision has been made regarding the Town website. Mr. Randall replied that there needs to be more discussion with the firms that submitted bids.

RESOLUTIONS

RESOLUTION #21-32

MOTION BY: Mr. Newton

RESOLVED, that the Town of Schuyler Falls authorizes the hiring of Victoria Wells and Allison Garman as Laborers for the Recreation Dept. for the summer months pending Civil Service Approval with a starting salary of \$12.50 an hour.

SECONDED BY: Mr. Bruno

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facticeau, Mr. Randall

RESOLUTION #21-33

MOTION BY: Mr. Perrotte

WHEREAS, the Town of Schuyler Falls intends to undertake improvements to the Morrisonville Water District; and

WHEREAS, the Town of Schuyler Falls recognizes the need for grant funding to reduce the financial burden of district users; and,

WHEREAS, the Town of Schuyler Falls has requested proposals from qualified grant writing firms to develop a Community Development Block Grant for the Morrisonville Water District, be it hereby,

RESOLVED, that the firm of Laberge Group, 4 Computer Drive West, Albany, New York 12205, duly licensed under the Laws of the State of New York and competent engineers and planners be hereby retained to develop the Community Development Block Grant for a fee of \$5,500 plus reimbursable expenses; and be it further

RESOLVED, that the firm of Laberge Group shall also develop the supporting Environmental Review Record as part of the application to show project readiness for a fee of \$2,000 plus reimbursable expenses and that the Supervisor is authorized to execute all agreements necessary for the implementation of this work.

SECONDED BY: Mr. Newton

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Randall

NAYES: Mr. Facticeau

RESOLUTION #21-34

MOTION BY: Mr. Facticeau

WHEREAS, the U.S. Housing and Community Development Act of 1974 (P.L. 93-383), as amended, provides for the development of viable urban communities by providing decent housing and suitable living environment and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, said Act authorizes the Secretary of Housing and Urban Development (HUD), through the New York State Office of Community Renewal to make grants to units of general local government to help finance Community Development Programs under Section 103 (a)(1) of Title I; and

WHEREAS, under said legislation, eligible applicants in the case of municipalities, are required to authorize an official representative to file the application and to provide the Secretary with certain assurance of compliance with applicable laws and regulations under Title I of said Acts; and

WHEREAS, it is desirable to conduct and hold a public hearing pursuant to the HUD Act to obtain the views of the citizens on Community Development needs, to establish priorities, and subsequently to develop the application, programs and any amendments or revisions thereto; and

NOW, THEREFORE, IT IS RESOLVED, by the Members of the Town Board: That the Town Clerk is hereby authorized to publish a Notice of Public Hearing to be held on *6/22/21 at 5:45 p.m.* at the Town Offices to provide an opportunity for the Town to:

- a. Provide the citizens of the Town with adequate information concerning the amount of funds available for proposed community development activities, the range of activities that may be undertaken and other important program requirements.
- b. Provide citizens adequate opportunity to participate in the development of the application, any revisions, changes or amendments to the application, prior to the submittal.

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized to execute and file an application on behalf of the Town of Schuyler Falls with the New York State Office of Homes and Community Renewal for a community development grant pursuant to Title I of the Housing and Community Development Act of 1974, as amended; and

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized and designated as the representative and to act as such in connection with the application to provide additional information as may be required including all understandings and assurances contained in the application; and

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized and directed to execute any contract and/or agreement with the New York State Office of Homes and Community Renewal in connection with the Application and his designee is further authorized to request and expend funds from the U.S. Government pursuant to said contract and/or agreement; and;

BE IT FURTHER RESOLVED, to the extent all or any actions hereby authorized have been executed and/or performed by the Supervisor all are hereby ratified and confirmed and this Resolution take effect immediately.

SECONDED BY: Mr. Perrotte

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facticeau, Mr. Randall

RESOLUTION #21-35

MOTION BY: Mr. Newton

WHEREAS, the Town of Schuyler Falls recognizes that low water pressures are experienced by some customers in the Macey Lane District; and

WHEREAS, the Town of Schuyler Falls recognizes the need to investigate the loss in water pressure for these customers of the Macey Lane Water District to determine both the extent and cause of the pressure losses; and

WHEREAS, the Town of Schuyler Falls had requested proposals from qualified engineering firms to conduct The requisite investigation; be it hereby

RESOLVED, that the firm of Laberge Group, 4 Computer Drive West, Albany, New York 12205, duly licensed under the Laws of the State of New York and competent engineers and planners be hereby retained to develop the Community Development Block Grant for a fee of \$1,200.00 plus reimbursable expenses; and that the Supervisor is authorized to execute all agreements necessary for the implementation of this work.

SECONDED BY: Mr. Bruno

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facteau, Mr. Randall

RESOLUTION #21-36

MOTION BY: Mr. Perrotte

WHEREAS, the Town of Schuyler Falls recognizes that the three bay floors at the Town Highway Garage are in need of repair and that floor drains need to be replaced; and

WHEREAS, the Town of Schuyler Falls recognizes the need to investigate a solution for the repairs to be performed to determine both the extent and cause of the damage; and

WHEREAS, the Town of Schuyler Falls recognizes had requested proposals from qualified engineering firms to conduct the requisite investigation; be it hereby

RESOLVED, that the firm of Barton and Loguidice, 443 Electronics Parkway, Liverpool, NY 13088, duly licensed under the laws of the State of New York and competent engineers and planners be hereby retained to conduct said investigation and engineering for the fee of \$2,800.00 including reimbursable expenses and that the Supervisor is authorized to execute all agreements necessary for the implementation of this work.

SECONDED BY: Mr. Newton

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facteau, Mr. Randall

RESOLUTION #21-37

MOTION BY: Mr. Perrotte

BE it RESOLVED, after reviewing quotes received for the work quoted for the LaDue Street parking lot, the Town Board of the Town of Schuyler Falls authorizes Norther Blacktopping to complete the work in the amount of \$4,884.20.

SECONDED BY: Mr. Newton

DISCUSSION: After discussion, Mr. Perrotte made a motion to table this resolution for further review to look into a possible shared service with another Town of that possibly the Town Highway Department can complete this work to alleviate the cost. This motion was seconded by Mr. Facteau with Mr. Perrotte, Mr. Bruno and Mr. Facteau voting yes to table the resolution and Mr. Newton and Mr. Randall voting no.

CLAIMS

General Abstract for the Month of May	\$20,400.66
Highway Abstract for the Month of May	\$10,177.14
Morrisonville Water Abstract for the Month of May	\$ 7,945.01
Woods Mills Water Abstract for the Month of May	\$ 1,695.93
Macey Lane Water Abstract for May	\$ 528.34
Audit only Abstract for the Month of May	\$ 4,263.75

- Vouchers for Claims (#202100689-202100744)
- Vouchers for Audit Only (#202100663-202100675)
- Payroll Vouchers (#202100649-202100662)
- Payroll Vouchers (#202100676-202100688)

Mr. Newton made a motion to pay the claims, which was seconded by Mr. Facteau.

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facteau, Mr. Randall

PUBLIC FORUM

Mr. Donah stated that he thought getting the help from other towns through a shared service is a good thing and the departments in the Town should be working together to try to save money for the Town. It was said that there is no reason why the highway department could not haul the stones to the parks instead of hiring some other company to perform the work. Mr. Randall said that the highway department does not have the personnel to do the work and he cannot tell the Highway Superintendent what he can do. It was said that the highway department could perform the work and bill the general fund. Options will be looked into and hopefully a possible resolution to this matter can be finalized.

Mr. Whalen told the Board members that a resident installed a picket fence that is obstructing the view of the intersection at the corner of Salmon River Road and Military Turnpike. Mr. Randall will speak to the Codes Officer regarding this matter.

Mr. Donah mentioned that the Codes Enforcement Officer's report is not broke down as it was previously discussed. Mr. Randall will request Mr. LaCount to submit another detailed report.

Mr. Newton made a motion to enter into Executive Session to discuss a personnel issue. This motion was seconded by Mr. Bruno and Unanimously approve. Executive Session/8:15 p.m.

Mr. Newton made a motion to reconvene the meeting at 8:32 with all Board members present. This motion was seconded by Mr. Randall and was unanimously approved.

Mr. Newton made a motion to refer a personnel issue to the Board of Ethics Committee. This motion was seconded by Mr. Perrotte and was unanimously approved.

NEXT MEETING

Work Sessions (if Needed)	Monday	June 7, 2021	
	Monday	June 21, 2021	6:00 p.m.
Public Hearing	Tuesday	June 22, 2021	5:45 p.m.
Regular Meeting	Tuesday	June 22, 2021	6:00 p.m.

ADJOURNMENT Mr. Newton made a motion to adjourn, which was seconded by Mr. Perrotte; and was UNANIMOUSLY APPROVED. ADJOURNMENT/8:35 p.m.

Donna Hamel/Town Clerk