

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING JULY 24, 2018

Supervisor Potiker called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

	<u>Present</u>	<u>Absent</u>
<u>MEMBER</u>		
George Seymour	X	
Barry White	X	
Howard Newton	X	
Martin Perrotte		X
Richard Potiker	X	
Donna Hamel	X	
John Rock	X	
Michael McCormick		X

ATTENDEES Sam Campbell, Barb Benkwitt, Brandon Bruce

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on June 26, 2018 before this meeting.

Mr. Seymour made a motion to approve and accept the Minutes as presented, Seconded by Mr. Newton.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White

ABSENT: Mr. Perrotte

All Board Members were provided with a copy of the Minutes of the Special Meeting that was held on July 23, 2018 before this meeting.

Mr. Newton made a motion to approve and accept the Minutes as presented, Seconded by Mr. Seymour.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White

ABSENT: Mr. Perrotte

ADDRESSES Brandon Bruce, a representative from the Friends of the North Country, was present to answer any questions the Board might have on the resolution included in their packet for tonight to consider approval on an emergency project. This project is for a residence that needs a new septic tank. This is a high priority project as there is raw sewage running over on the ground.. He said that this resident was number seven on the list of applicants approved, but was moved up due to the urgency of the project.Mr. Bruce said that until a project is approved, nothing can be done. In this case, the cover of the septic system could not even be taken off until approved. It was asked if it was to be found that a septic system replacement is not needed, what would happen to the funds that would be approved. Mr. Bruce said that the funds that would not be needed would be deposited back into the grant money.

- COMMUNICATIONS**
1. Received two memos from Charter Communications regarding channel changes
 2. Received the July report from Friends of the North Country
 3. Received the compliance report from NYSDEC for the Town's Gravel mine
 4. Received a thank you letter from the Schuyler Falls Cemetery Association for the funds given to finance three mowing for the cemetery.
 5. Received a listing on omitted tax parcels from the Real Property Agency
 6. Received an invitation to the LaPierre Lane Riverway Grand Opening on July 28th

MONTHLY REPORTS Town Clerk, Supervisor, Morrisonville Water, Woods Mills Water, Macey Lane Water, Senior Citizens(Annual to date), Historian

Mr. Newton made a motion to file the reports; Seconded by Mr. Seymour.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White

ABSENT: Mr. Perrotte

RECEIPTS Town Clerk/\$857.00, Morrisonville Water/\$7,911.52, Woods Mills Water/\$2,408.15, Macey Lane Water/\$671.14, Judge Van Nortwick/\$2,358.00, Judge Barber/\$2,315.00, Casella Waste System-2nd Quarter Host Fees/\$87,483.71, Selective Insurance Refund/\$270.00

Mr. Newton made a motion to file the receipts; Seconded by Mr. Seymour .

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White

ABSENT: Mr. Perrotte

Mr. Seymour made a motion to file the Minutes of the Zoning Board of Appeals Meeting that was held on July 9, 2018. Mr. Newton seconded the motion and motion was Unanimously Approved.

DEPARTMENT REPORTS

Councilman/ Howard Newton told the Board members that there was a mix up in correspondence regarding the timeclocks. He thinks things have been rectified and the timeclocks should be back on track for installment.

Highway/ John Rock reported that he and his crew have been changing culverts and cleaning storm drains. He told the Board members that they have to replace a culvert pipe at 996 Mason Street.

Town Clerk/ Donna Hamel mentioned that Bill Ryan, the Attorney that is handling the street light consolidation, will be at the Public Hearing that is scheduled for August 21, 2018.

Historian/ Barb Benkwitt met with Al Rascoe, Clinton County Highway Superintendent, regarding the plaque that was located in the center of the Kent Falls Bridge. This historical plaque was presented to Marv Connor, who was the former Town Historian . The County Historical Society would have liked to have this plaque to display at their building. Barb was able to keep the plaque in the Town's possession.

Supervisor/ Mr. Potiker told the Board members that he attended a Healthy Community meeting on June 28th.

He held two Board Work sessions this month.

He met with two companies that deal with printer/copier needs.

He attended a FEMA meeting on June 24th.

He met with Billy Jones on July 17th regarding a possible grant for the proposed River Street Park. Mr. Jones thought that he could secure a \$120,000 grant for the Park. Mr. Potiker mentioned that Laurie Williams, who is the Program Coordinator for the CVPH Foundation, said that she might be able to match the grant money.

OLD BUSINESS/ Mr. Potiker met the Army Corp of Engineer Representative, John O'Connell, at the proposed River Street Park location. Mr. O'Connell's agency does not do wetland delineation. He suggested that the Town hire a delineator to walk the property. This cost would be approximately \$4,000.00. AES has done all the work that they can until there is a map outlining where the park could be put on that property.

Mr. Potiker told the Board members that the Shared Service Agreement regarding Dog Control that would include the Town of Plattsburgh, the Town of Saranac and the Town of Schuyler Falls is on hold. He mentioned that Elmore's SPCA is trying to acquire the funding to add a building for dangerous dogs. This seemed to satisfy the deficiency that NYS Agriculture and Markets had found in the annual inspection of several Towns because there was nowhere to house dangerous dogs.

RESOLUTIONS

RESOLUTION #18-55

MOTION BY: Mr. White

WHEREAS, The New York State Association of Public Historian's Conference is scheduled September 30, 2018 through October 3, 2018 in Rochester, New York

WHEREAS, the Historian, Barb Benkwitt desires to attend and has allocated it in their budget, be it hereby

RESOLVED, that the Town Board authorizes the attendance of said conference and expenses will be chargeable as provided for in the 2018 budget.

SECONDED BY: Mr. Seymour

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White

ABSENT: Mr. Perrotte

RESOLUTION #18-56

MOTION BY: Mr. Seymour

RESOLVED, the map, plan and report for the Greater Schuyler Falls Lighting District prepared by LaBerge Engineering & Consulting Group Ltd., competent engineers, a copy of which is attached hereto, be filed in the Town Clerk's Office pursuant to Section 209-c of the Town Law of the State of New York.

SECONDED BY: Mr. Newton

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White

ABSENT: Mr. Perrotte

RESOLUTION #18-57

RESOLUTION REGARDING LEAD AGENCY FOR ESTABLISHMENT OF GREATER SCHUYLER FALLS LIGHTING DISTRICT

MOTION BY: Mr. Seymour

WHEREAS, a map, plan and report has been prepared and filed in the Town Clerk's Office, relating to the establishment of the Greater Schuyler Falls Lighting District in the Town of Schuyler Falls, County of Clinton, State of New York; and

WHEREAS, such map, plan and report was prepared by Laberge Engineering & Consulting Group, Ltd., competent engineers, duly licensed by the State of New York, showing the boundaries of the proposed lighting district, a general plan of the proposed lighting district, and outlining the costs thereof; and

WHEREAS, said project will require compliance with the provisions of the Environmental Conservation Law of the State of New York and regulations of the Department of Environmental Conservation, Part 617, State Environmental Quality Review Act;

NOW, THEREFORE, IT IS RESOLVED, that the Town Board of the Town of Schuyler Falls be designated as lead agency for the environmental review for the creation of the proposed Greater Schuyler Falls Lighting District, and it is further,

RESOLVED, that the Town supervisor be authorized to sign any and all documents associated with the environmental review of the creation of the proposed Greater Schuyler Falls Lighting District pursuant to Part 617 of the State Environmental Quality Review Act,

SECONDED BY: Mr. Newton

DISCUSSION

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White

ABSENT: Mr. Perrotte

RESOLUTION #18-58

**RESOLUTION SCHEDULING PUBLIC HEARING ON
ESTABLISHMENT OF THE GREATER SCHUYLER FALLS
LIGHTING DISTRICT IN THE TOWN OF SCHUYLER FALLS,
COUNTY OF CLINTON, STATE OF NEW YORK, PURSUANT TO
ARTICLE 12A OF THE TOWN LAW OF THE STATE OF NEW YORK**

MOTION BY: Mr. Seymour

WHEREAS, a map, plan and report has been prepared in such manner and in such detail as is required by Article 12A of the Town Law of the State of New York, relating to the establishment of the Greater Schuyler Falls Lighting District in the Town of Schuyler Falls, County of Clinton, State of New York, and has been filed in the Town Clerk's Office pursuant to a prior resolution of the Town Board; and

WHEREAS, said map, plan and report was prepared by Laberge Engineering Consulting Group, Ltd., competent engineers, duly licensed by the State of New York, showing the boundaries of the proposed lighting district and the general plan of the proposed lighting district; and

WHEREAS, said map, plan and report describes the lighting fixtures and other equipment which will be required for the lighting district; and

WHEREAS, the boundaries of the proposed lighting district are as described in Schedule "A" annexed hereto; and

WHEREAS, there are no proposed improvements for the Greater Schuyler Falls Lighting District and therefore no maximum cost is set forth within the map, plan and report; and

WHEREAS, pursuant to Section 209-f of the Town Law, approval of the New York State Comptroller will not be required for establishing the Greater Schuyler Falls Lighting District since debt will not be issued with respect to the creation of the Greater Schuyler Falls Lighting District; and

WHEREAS, said map, plan and report describing the Greater Schuyler Falls Lighting District, the district boundary, the annual cost, and user costs is on file in the Town Clerk's Office for public inspection; and

WHEREAS, the annual cost to the typical property owner within the proposed Greater Schuyler Falls Lighting District shall be based upon the ad valorem method; and

WHEREAS, the first year cost of full operation for typical properties within the proposed Greater Schuyler Falls Lighting District shall equal \$0.06/\$1,000 of assessed value.

NOW, IT IS HEREBY ORDERED, AND DETERMINED, that the Town Board of the Town of Schuyler Falls shall meet and hold a public hearing at the Town of Schuyler Falls Town Hall, 997 Mason Street, Morrisonville, New York 12969 in said Town on the 21st day of August, 2018, at 5:45 p.m. local time, to consider said map, plan and report and to hear all persons interested in the subject thereof as is required or authorized by law.

SECONDED BY: Mr. Newton

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White

ABSENT: Mr. Perrotte

RESOLUTION #18-59

**AUTHORIZING MID-YEAR HOURLEY ADJUSTMENT TO THE PAY OF THE BUILDINGS AND
GROUNDS POSITION**

MOTION BY: Mr. White

WHEREAS, The Town Board authorized the addition of a buildings and grounds position to be shared by the Parks Department and Town at large with an hourly rate set at the current seasonal laborer rate. The Recreation Director and Supervisor have observed that this position with its increased duties, responsibilities as well as a supervisory position should be compensated at a higher hourly rate; and

WHEREAS, the position to which the employees have been assigned have historically thru out the county and other towns have been evaluated at higher rate with increased pay; and

WHEREAS, an increase in the rate, for this employee is necessary due to the increase in the demands and responsibilities in this positions Recreation budget and Town hall buildings and grounds budget currently does have the necessary funds to cover the increase; and

WHEREAS, the cost of said hourly increase is as follows:

NOW, THEREFORE BE IT RESOLVED, by this Schuyler Falls Town Board is authorized to process the salary increases for said position to \$13.50 from the current \$10.40 per hour with further review for the 2019 budget and fiscal year.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately upon its adoption starting with the next pay period and the Town Clerk shall distribute a certified copy of this to the appropriate department.

SECONDED BY: Mr. Seymour

DISCUSSION: Mr. Newton brought up the fact that this employee was just hired a month ago and a raise is being asked for. Mr. Seymour said that he thought the same. Their thoughts were that when hired, \$10.40 is what was stated.

Mr. Potiker mentioned that he checked on the County 2016 pay scale for this position and the pay is between \$17.00 and \$18.00 an hour.

Mr. Campbell told the Board members that this employee is a hard worker and he would hate to lose him due to the hourly wage.

After further discussion, Mr. Newton asked for a paragraph to be included in the resolution before the last paragraph to read, Be it Resolved that the approval of this resolution will not establish a past practice.

SECONDED BY: Mr. Seymour

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White

ABSENT: Mr. Perrotte

RESOLUTION #18-60

MOTION BY: Mr. Newton

WHEREAS, the Justice Court Assistance Program was established in 1999 to provide some State assistance to Town and Village Courts for the operation of their Justice Courts; and

WHEREAS, a requirement to apply for this grant is to have a certified copy of a resolution of the legislative body of each municipality that is a party to the application evidencing its authorization thereof: be it hereby,

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the Court Clerks to apply for the 2018 grant that would benefit the Town Court System.

SECONDED BY: Mr. Seymour

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White

ABSENT: Mr. Perrotte

RESOLUTION #18-61

MOTION BY: Mr. Newton

RESOLVED, that the Town of Schuyler Falls approves the CDBG project #SF17-01 in the amount of \$14,631.00.

SECONDED BY: Mr. Seymour

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White

ABSENT: Mr. Perrotte

CLAIMS

General Abstract for the Month of July	\$ 37,154.18
Highway Abstract for the Month of July	\$ 36,892.21
Morrisonville Water Abstract for the Month of July	\$ 5,170.37
Woods Mills Water Abstract for the Month of July	\$ 4,044.38
Macey Lane Water Abstract for July	386.12
Audit only Abstract for the Month of July	\$ 4,922.73

Vouchers for Claims (#201800876-201800951)

Vouchers for Audit Only (#201800850-201800862)

Payroll Vouchers (# 201800836-201800849)

(#201800863-201800875)

Mr. Seymour made a motion to pay the claims, which was seconded by Mr. Newton.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White

ABSENT: Mr. Perrotte

NEXT MEETING

Work Sessions (if Needed)	Monday	August 6, 2018	6:00 p.m.
		August 20, 2018	
Public Hearing	Tuesday	August 21, 2018	5:45 p.m.
Regular Meeting	Tuesday	August 21, 2018	6:00 p.m.

ADJOURNMENT Mr. Newton made a motion to adjourn, which was seconded by Mr. Seymour ; and was UNANIMOUSLY APPROVED. ADJOURNMENT/7:05 p.m.

Donna Hamel/Town Clerk