

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING SEPTEMBER 28, 2021

Supervisor Randall called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

<u>MEMBER</u>	<u>Present</u>
Howard Newton	X
Martin Perrotte	X
Vernon Bruno	X
Reginald Facteau	X
Kevin Randall	X
Donna Hamel	X
Michael McCormick	X
Michael Snider	X

PUBLIC RECOGNITION Sherm Hamel, Richard Donah, Rich Dabrowski, Barb Benkwitt, Christine Bush, Larry & Ann Whalen, Eric & Robin Pavone, Warren & David Desrocher, Cliff Christon

All Board Members were provided with a copy of the Minutes of the Public Hearing that was held on August 24, 2021.

Mr. Perrotte made a motion to approve and accept the Minutes as presented; Seconded by Mr. Newton
AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facteau, Mr. Randall

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on August 24, 2021.

Mr. Newton made a motion to approve and accept the Minutes as presented; Seconded by Mr. Facteau.
AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facteau, Mr. Randall

ADDRESSES/Christine Bush from AARCH presented a slide show of what the Historian and she has been working on regarding the Preserve NY Grant. An interesting slide show of historical properties in the three hamlets were shown. After the presentation, Barb Benkwitt told the Board members that the final documents have been received and all Board members had received a spiral bound version.

COMMUNICATIONS 1. Received an invitation to the Casella Open House that will be held on 9/30/21 from 9am to 11 am.

2. An initial map was received showing mountain bike trails being cut at the Salmon River Park.

3. Received a satisfactory municipal shelter inspection report.

4. Received notification from the Town of Plattsburgh that the annual metered water rate for the 2022 calendar year will be \$3.27 per 1,000.

5. Received from the County legislative office the requirements regarding the 2022 Town budget.

6. Received a copy of the County's census for the year 2020. The Town of Schuyler Falls population was 4,843.

7. Received correspondence from Barton & Loguidice suggesting that a new trench drain system be installed at the Highway Garage to fix the problem with the garage floor.

MONTHLY REPORTS Town Clerk, Supervisor, Woods Mills Water, Morrisonville Water, Macey Lane, Historian, Codes Enforcement, Dog Report

Mr. Bruno made a motion to file the reports; Seconded by Mr. Newton.

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facteau, Mr. Randall

RECEIPTS Town Clerk/\$1,090.00, Morrisonville Water/\$357.50, Macey Lane Water/\$100.00, Judge Van Nortwick/1,979.00, Judge Barber/\$2,165.00, Clinton County Assessor's Association-Reimbursement of Funds/\$101.00, Court Diversion Management/\$45.00, Morrisonville Water-Postage Reimbursement/\$128.52, Charter Communications-#3rd Quarter Franchise Fee/\$18,427.93, Selective Insurance-Refund/\$940.45, Selective Insurance-Playground Claim/\$60,372.11, Earth Waste-Scrap Metal/\$151.50

Mr. Newton made a motion to file the receipts; Seconded by Mr. Perrotte.

DISCUSSION: Mr. Facteau was approached by four taxpayers regarding the settlement for the insurance claim for the Woods Mills playground and the Mason Street playground. He commented that it was not put out properly for bid and went against the Town's procurement policy. He mentioned that there seems not to be a lot of damage at the Woods Mills Playground. Mr. Randall explained that there was no company that comes up this far that can do this work for the insurance company. He said that PM Leary does not normally do these kinds of claims, but agreed to work with the insurance adjuster. Mr. Facteau asked the Town Attorney if this would be going against the procurement policy. Mr. McCormick replied that he did not think so. Mr. Randall told him that some of the parts to be replaced, including the frog roof and the slide at the Mason Street Park, are obsolete. He added that this matter was discussed at a work session and there were no issues from any Board member.

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facteau (with the exception of the Selective Insurance refund check in the amount of \$60,372.11 for the playground claim, Mr. Randall

Mr. made a motion to file the minutes of the Planning Board meeting dated August 10, 2021. This motion was seconded by Mr. and was Unanimously Approved.

Mr. made a motion to file the minutes of the Zoning Board of Appeals meeting dated August 16, 2021. This motion was seconded by Mr. and was Unanimously Approved.

DEPARTMENT REPORTS Councilman/ Mr. Facteau asked Mr. Perrotte, who is a member on the Ethics Board, if he took the mandatory training. Mr. Facteau reviewed the Employee Handbook and thought that this issue was left out inadvertently. Mr. Randall mentioned that all employees will be taking a mandatory training involving several matters on October 14th. Mr. Perrotte told Mr. Facteau that he is not the Chairman of that Board. He told him that Mr. Defayette is the Chairman. Mr. Perrotte stated that he recused himself for voting on an issue presented to the Ethics Board. Mr. Facteau asked if there were scheduled meetings of that Board. It was said that there was not as these meetings are not open to the public.

Mr. Facteau met with Morris Coolidge from Rural Water Association regarding the surplus water running on River Street. One idea that was given was to consider installing a ¾ inch line along the street to tie in to the main line. It was said that this has worked for other municipalities. Mr. Randall mentioned that there are a few items still remaining to be completed by the LaBerge Group for the CDBG grant that will be submitted in the next two weeks. Mr. Randall stated that River Street is the first priority. Mr. Facteau and Mr. Coolidge met with some residents from Macey Lane regarding their issue on low water pressure. It was discussed that the next step would be to dig up the end of the old line to see what kind of piping there is. They are working with the Town of Plattsburgh's water department on this matter and the issue with the low water pressure. Mr. Randall mentioned that the water pressure had been bumped up and will bump it up again, but this needs to be done gradually.

Highway/Mr. Snider told the Board members that his crew has been doing a lot of repairs on the trucks. They have been doing shoulder work and ditching.

Town Clerk/ 2022 Tentative Budgets were given to the Town Board for review. A notice was sent down to the Press Republican to advertise that the Town Board will meet on October 4th and if needed on October 5th to discuss the tentative budget.

Water/ Donna Hamel told the Board members that mandatory letters need to be sent out to all customers that owe a balance on their water bills before they are sent down to the County for relevy on their land taxes. She will send out letters to the Morrisonville Water District customers. The Town of Plattsburg will send out the letters to the Woods Mills and Macey Lane customers.

UNFINISHED BUSINESS/ One sealed bid was received in response to the Highway Surplus Equipment ad that was placed in the Press Republican. The bid was received from Taylor Rental. They submitted a bid for the Eager Beaver Trailer (without title) in the amount of \$429.00 and for the Blaw Knox Shoulder Machine in the amount of \$709.00.

Mr. Facteau made a motion to accept the bids from Taylor Rental for \$429.00 for the Eager Beaver Trailer and \$709.00 for the Blaw Knox Shoulder Machine. Mr. Newton Seconded the bid and the motion was Unanimously Approved.

Mr. Newton made a motion to have the remaining items, the generator and the pressure washer, brought up to Earth Waste to be scrapped. This motion was seconded by Mr. Perrotte and was Unanimously Approved.

RESOLUTIONS

RESOLUTION #21-51

MOTION BY: Mr. Newton

WHEREAS, Town of Schuyler Falls Clinton County, New York is most vulnerable to natural and human made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000), requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, Town of Schuyler Falls acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, Town of Schuyler Falls with the assistance from the Clinton County Planning Department and Mountain View Planning, in cooperation with other county departments, local municipal officials and the citizens of the Town of Schuyler Falls, has gathered information and prepared the Clinton County Pre-Disaster Multi-Jurisdictional Hazard Mitigation Plan; and

WHEREAS, a public involvement process consistent with the requirements of the DMA 2000 was conducted to develop the Clinton County Hazard Mitigation Plan, and

WHEREAS, the Clinton County Pre-Disaster Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, The Clinton County Hazard Mitigation Plan recommends mitigation activities that will reduce loss to life and property by both natural and human-made hazards that face the County and its municipalities, now

THEREFORE, BE IT RESOLVED by the Town Board of the Town of Schuyler Falls that hereby adopts the 2021 Clinton County Pre-Disaster Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction's Hazard Mitigation Plan.

SECONDED BY: Mr. Perrotte

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Randall, Mr. Facteau

RESOLUTION #21-52

MOTION BY: Mr. Facteau

RESOLVED, that the Town of Schuyler Falls Town Board authorizes the following Rules and Regulations for the Town of Schuyler Falls Pump Park

**TOWN OF SCHUYLER FALLS PUMP PARK
TODDLER TRACK
RIDE AT YOUR OWN RISK!
Per order of Town Board**

**By using this Toddler Track you assume the risk of injuries and or damage that may occur while using this Toddler Track. You are responsible your own safety. The Town of Schuyler Falls accepts NO liability for injury or damage. RIDE AT YOUR OWN RISK
THIS TRACK IS FOR STRIDER BIKES, TRICYCLES, NEW RIDERS WITH AND WITHOUT TRAINING WHEEL, ELECTRIC WHEEL CHAIRS AND LITTLE SCOOTERS ONLY!**

NO Skateboards or roller blades!

NO Motorized bikes!

NO Glass containers

NO Alcoholic beverages!

NO Smoking!

HELMETS are Mandatory!

Protective padding is strongly recommended.

Please pick up trash!

DO NOT RIDE when ground is wet!

Pump Park Hours are 8:00AM to 30 minutes before sunset or at the discretion of the Recreation Staff of Buildings and Grounds.

SECONDED BY: Mr. Newton

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Randall, Mr. Facteau

RESOLUTION #21-53

MOTION BY: Mr. Bruno

RESOLVED, that the Town of Schuyler Falls Town Board authorizes the following Rules and Regulations for the Town of Schuyler Falls Pump Park

**TOWN OF SCHUYLER FALLS PUMP PARK
RIDE AT YOUR OWN RISK!
Per order of Town Board**

**By using this Pump Track you assume the risk of injuries and or damage that may occur while using this Pump Track. You are responsible your own safety. The Town of Schuyler Falls accepts NO liability for injury or damage. RIDE AT YOUR OWN RISK
THIS TRACK IS FOR BICYCLES ONLY**

NO Skateboards or roller blades or any other type of wheeled conveyance!

NO Motorized bikes or other motorized vehicles!

NO Glass containers

NO Alcoholic beverages!

NO Smoking!

NO riding over the edge of berms!

HELMETS are Mandatory!

Protective padding is strongly recommended.

Please pick up trash!

DO NOT RIDE when ground is wet!

Pump Park Hours are 8:00AM to 30 minutes before sunset or at the discretion of the Recreation Staff of Buildings and Grounds.

SECONDED BY: Mr. Newton

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Randall, Mr. Facteau

RESOLUTION #21-54

MOTION BY: Mr. Randall

RESOLVED, that the Town Board of the Town of Schuyler Falls re-appoints Hugh Conners to the Board of Assessment Review appointment effective immediately and to expire on September 30, 2026

SECONDED BY: Mr. Facteau

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Randall, Mr. Facteau

RESOLUTION #21-55

MOTION BY: Mr. Newton

RESOLVED, that the Town of Schuyler Falls authorizes the Supervisor to sign the Professional Services Agreement with the County allocating \$1,569.36 for the Town of Schuyler Falls Recreation Programs.

SECONDED BY: Mr. Newton

DISCUSSION: Services commencing January 1, 2021 and terminate December 31, 2021.

SECONDED BY: Mr. Facteau

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Randall, Mr. Facteau

RESOLUTION #21-56

MOTION BY: Mr. Perrotte

WHEREAS, Real Property Tax Law Section 987 requires the Town Tax Collector by April 1st to mail by first class mail, a notice to each owner of property upon which current taxes contained in said collector's warrant remain unpaid; and

WHEREAS, RPTL §987 was amended to allow the Town Board to adopt a resolution providing for a charge of not more than \$2.00 against each parcel for which a notice is mailed by the Town Tax Collector in order to recover the expense of mailing such notices; and

WHEREAS, the Schuyler Falls Town Board believes that it is in the best interests of the Town that the expense of mailing such notices be paid by the persons to whom those notices must be sent;

NOW, THEREFORE, BE IT

RESOLVED, The Town Board of the Town of Schuyler Falls hereby authorizes and directs the Town Tax Collector to charge a penalty of \$2.00 against parcel for which such collector is required to mail a notice pursuant to RPTL §987.

RESOLVED, that this Resolution shall take effect immediately.

SECONDED BY: Mr. Newton

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Randall, Mr. Facteau

RESOLUTION #21-57

MOTION BY: Mr. Bruno

RESOLVED, that the Regular Town Board Meeting scheduled for Tuesday, November 23, 2021 be rescheduled for Tuesday, November 30, 2021 at 6:00 p.m.

SECONDED BY: Mr. Newton

DISCUSSION: Thanksgiving week /Town Clerk is out of Town

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Randall, Mr. Facteau

RESOLUTION # 21-58

MOTION BY: Mr. Perrotte

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following General Fund Budget Transfers.

From: A.1620.210	Buildings Town Hall	\$	4,745.12
To: A.6010.400	Outreach Coord. Exp.	\$	4,745.12

To cover the cost expenses For JCEO Outreach Program

SECONDED BY: Mr. Facteau

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facteau, Mr. Randall

CLAIMS

General Abstract for the Month of September	
Highway Abstract for the Month of September	
Morrisonville Water Abstract for the Month of September	\$ 39,374.53
Woods Mills Water Abstract for the Month of September	\$ 72,014.76
Macey Lane Water Abstract for September	\$ 4,389.49
Audit only Abstract for the Month of September	\$ 1,485.57
	\$ 25,285.23
	\$ 3,739.14

Vouchers for Claims (#202101248-202101414)

Vouchers for Audit Only (#202101232-202101247)

Payroll Vouchers (#202101179-202101231)

Mr. Newton made a motion to pay the claims, which was seconded by Mr. Randall.

AYES: Mr. Newton, Mr. Perrotte, Mr. Bruno, Mr. Facteau, Mr. Randall

PUBLIC FORUM Mr. Dabrowski, a resident of the Macey Lane water district, asked the Supervisor if he anticipated hearing soon from the LaBerge Group regarding digging up the end of the old water line. Mr. Randall said that he will contact them as the Town of Plattsburgh's water department would have to do the work with their backhoe.

Mr. Dabrowski asked if there was any progress on the new web site for the Town. Mr. Randall said that this is still being looked into as according to the American Rescue Plan, funds may be available for media.

Mr. Dabrowski asked if there was any more discussion on refinancing the bond for the Macey Lane Water District. It was discussed that this will be looked into as the interest rate is quite high and the possibility of cutting off some years of the bond might be doable.

NEXT MEETING

Work Sessions (if Needed)	Monday	October 4, 2021	Budget	6:00 p.m.
	Tuesday	October 5, 2021	if needed for budget	6:00 p.m.
	Monday	October 18, 2021		6:00 p.m.
Regular Meeting	Tuesday	October 26, 2021		6:00 p.m.

ADJOURNMENT Mr. Newton made a motion to adjourn, which was seconded by Mr. Perrotte; and was UNANIMOUSLY APPROVED. ADJOURNMENT/8:07 p. m.

Donna Hamel/Town Clerk