

TOWN OF SCHUYLER FALLS  
TOWN BOARD  
REGULAR MEETING OCTOBER 29, 2019

Supervisor Potiker called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

	<u>Present</u>	<u>Absent</u>
<b><u>MEMBER</u></b>		
George Seymour	X	
Howard Newton	X	
Martin Perrotte	X	
Richard Potiker	X	
Donna Hamel		X
John Rock	X	
Michael McCormick	X	

**PUBLIC RECOGNITION** Kim Boulds, Rick Dabrowski, Reg Facticeau, Roy Sodenberg, Ricky White, Richard Donah, Mary Sorrell, Kevin Randall, Vern Bruno

All Board Members were provided with a copy of the Minutes of the Public Hearing that was held on September 24, 2019 before this meeting.

**Mr. Newton made a motion to approve and accept the Minutes as presented, Seconded by Mr. Seymour.**  
**AYES: Mr. Potiker, Mr. Newton, Mr. Perrotte, Mr. Seymour**

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on September 24, 2019 before this meeting.

**Mr. Seymour made a motion to approve and accept the Minutes as presented, Seconded by Mr. Newton.**  
**AYES: Mr. Potiker, Mr. Newton, Mr. Perrotte, Mr. Seymour**

**ADDRESSSES**/ Justin Doner, a representative from Friends of the North Country, was on hand to answer any questions that the Town Board might have regarding the four CDBG resolutions to be voted on tonight. It was requested that the resolutions be offered at this time.

**RESOLUTION #19-89**

**MOTION BY: Mr. Seymour**

**RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the additional capital expenditures of \$27,892.25 plus administrative, project delivery, and other soft costs in accordance with the Town of Schuyler Falls Housing Rehabilitation Program for Project #SF-17-07.**

**SECONDED BY: Mr. Newton**

**AYES: Mr. Potiker, Mr. Newton, Mr. Perrotte, Mr. Seymour**

**RESOLUTION #19-90**

**MOTION BY: Mr. Newton**

**RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the additional capital expenditures of \$4,500.00 plus administrative, project delivery, and other soft costs in accordance with the Town of Schuyler Falls Housing Rehabilitation Program for Project #SF-17-08.**

**SECONDED BY: Mr. Seymour**

**AYES: Mr. Potiker, Mr. Newton, Mr. Perrotte, Mr. Seymour**

**RESOLUTION #19-91**

**MOTION BY: Mr. Seymour**

**RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the de-obligation of capital expenditure of \$27,200.00 leaving a total of \$0.00 plus administrative, project delivery, and other soft costs in accordance with the Town of Schuyler Falls Housing Rehabilitation Program for Project #SF-17-01.**

**SECONDED BY: Mr. Perrotte**

**AYES: Mr. Potiker, Mr. Newton, Mr. Perrotte, Mr. Seymour**

**RESOLUTION #19-92**

**MOTION BY: Mr. Newton**

**RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the reduction of the Program allocation to Rehabilitation and New Construction by \$27,892.25, and increase the budget allocation for manufactured housing by \$27,892.25.**

**SECONDED BY: Mr. Seymour**

**AYES: Mr. Potiker, Mr. Newton, Mr. Perrotte, Mr. Seymour**

**COMMUNICATIONS**

1. Received the call report from the Morrisonville Ambulance.
2. Received notice of change in policy terms from Selective Insurance.
3. Received correspondence from Charter on upcoming channel changes.
4. Received a copy of the results of the 2019 Environmental Inspection of the Rainbow Falls Project.
5. E-mail from NYSEG regarding concerns of enforcement of the speed limit on Kent Falls Road.
6. E-mail from NYS Health Department regarding their testing of individual wells primarily on the Sand Road and Kent Falls Road.

**MONTHLY REPORTS** Town Clerk, Supervisor, Morrisonville Water, Woods Mills Water, Macey Lane Water, Codes Officer, Historian, Dog Control

**Mr. Newton made a motion to file the reports; Seconded by Mr. Perrotte.**

**AYES: Mr. Potiker, Mr. Newton, Mr. Perrotte, Mr. Seymour**

**RECEIPTS** Town Clerk/\$1,390.25, Morrisonville Water/\$8,608.20, Woods Mills Water/\$4,137.62, Macey Lane Water/\$1,218.12, Judge Van Nortwick \$1,828.00, Judge Barber/\$1,765.00, Casella Waste Systems-3<sup>rd</sup> Quarter/\$113,725.05

**Mr. Newton made a motion to file the receipts; Seconded by Mr. Seymour.**

**AYES: Mr. Potiker, Mr. Newton, Mr. Perrotte, Mr. Seymour**

**Mr. Newton made a motion to file the Minutes of the Planning Board meeting that was held on September 3, 2019. This motion was seconded by Mr. Perrotte and Unanimously Approved.**

### **DEPARTMENT REPORTS**

**Councilman/** Mr. Newton told the Board members that he attended a training seminar in Potsdam this month

**Highway/** John Rock reported that all the sand has been put up for the winter. Still working on culverts and ditches. The salters are installed on all trucks but one.

**Supervisor/** Mr. Potiker reported that he held two work sessions this month. He attended an early voting demonstration at the Clinton County Board of Elections. He stated that next year, all Town voting sites will be using tablets for voters to sign instead of the big old books that have been used to date. He also attended a Town Supervisor's meeting on October 17<sup>th</sup>. One of the discussions at the meeting was setting up a County-wide dog control program.

**Historian/** A burial ceremony for Mr. Frances Turner's ashes was held at the Schuyler Falls Cemetery. A reception was held after the ceremony at the VFW. Barb is starting to think about a date for the annual tree lighting at the Town Hall.

**UNFINISHED BUSINESS** Councilman Newton asked if there was an update regarding the proposed changeover from regular lighting to LED lighting for the Town Hall. Mr. Potiker mentioned that the proposal that was submitted was for seventy-two hours of lighting a week. He received a new proposal and will have it for the next work session.

**NEW BUSINESS/** Mr. Newton stated that he was glad to see that the Hometown Hero's program was started and that the banners were being placed around the Town. Mr. Potiker told the Board members that the checks are being made out to Loremans for the flags. John Rock is in charge of the program. Banners will be placed around the Town twice a year.

### **RESOLUTIONS**

#### **RESOLUTION #19-86**

**A resolution authorizing the County of Clinton (Sponsor) to incorporate work to remove and replace the existing water main attached to the Harney Bridge Road Bridge (B.I.N. 3335770) for the Town of Schuyler Falls, as required for Replacement of Harney Bridge Road Bridge (B.I.N. 3335770) over Saranac River, Towns of Plattsburgh and Schuyler Falls, Contract D035704, Clinton County.**

**MOTION BY: Mr. Newton**

**WHEREAS, the Sponsor is presently preparing contract plans for the replacement of B.I.N. 3335770 in the Towns of Plattsburgh and Schuyler Falls, which includes reconstruction of roadway approaches to the bridge and requires replacement of water main along the roadway and on the bridge; and**

**WHEREAS, said construction can be undertaken in conjunction with the construction of aforesaid bridge replacement at a substantial ultimate savings to the Town of Schuyler Falls, now therefore be it RESOLVED that the Town of Schuyler Falls in regular meeting convened, petitions the County of Clinton as follows:**

**Petition 1. The County of Clinton is hereby authorized to proceed with the necessary arrangements to incorporate the proposed water main replacement in the contract for the Replacement of Harney Bridge Road Bridge (B.I.N. 3335770), Towns of Plattsburgh and Schuyler Falls.**

**Petition 2. The Town of Schuyler Falls will maintain said water main subsequent to the construction thereof.**

**Petition 3. This resolution shall take effect immediately.**

**BE IT FURTHER RESOLVED: that the clerk of the Town of Schuyler Falls is hereby directed to transmit five (5) copies of the foregoing resolution to the following address:**

**Karl T. Weiss, P.E., Superintendent  
Clinton County Highway Department  
736 Route 3  
Plattsburgh, NY 12901**

**BE IT FURTHER RESOLVED: that the Supervisor of the Town of Schuyler Falls has the authority to sign, with the concurrence of the Town Board of the Town of Schuyler Falls, any and all documentation that may become necessary as a result of this project as it relates to the Town of Schuyler Falls.**

**SECONDED BY: Mr. Perrotte**

**AYES: Mr. Potiker, Mr. Newton, Mr. Perrotte, Mr. Seymour**

**RESOLUTION #19-87**

**MOTION BY: Mr. Seymour**

**RESOLVED**, that the Town Board of the Town of Schuyler Falls, pursuant to and in accordance with the provisions of Section 106 of the Town Law, approves and adopts the annexed detailed statement of estimated expenditure and revenues be and the same hereby as the Preliminary Budget for the year 2020. Such Preliminary Budget shall be filed forthwith in the office of the Town Clerk where it shall be available for public inspection, and

**RESOLVED, THAT THE TOWN BOARD OF THE TOWN OF SCHUYLER FALLS WILL HOLD A PUBLIC HEARING TO HEAR COMMENTS FOR OR AGAINST THE YEAR 2020**

Preliminary Budget on Thursday, November 7, 2019 at 5:00 p.m. at the Town Hall, 997 Mason Street, Morrisonville with a Special Meeting to follow for the purpose of adopting the 2020 Annual Budget, and be it further

**RESOLVED**, that the Town Clerk shall give notice of such public hearing in the official newspaper at least five days prior to the hearing and shall cause a copy of said notice to be posted on the bulletin board.

**SECONDED BY: Mr. Newton**

**AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte**

**RESOLUTION #19-88**

**MOTION BY: Mr. Seymour**

**RESOLVED**, that the Town Board of the Town of Schuyler Falls authorizes the Supervisor to sign the Service Agreement with Employee Assistance Services, contract attached, retroactive date of November 1, 2019 through October 31, 2020, with an agreed fee of \$40.00 per annum per covered employees (6).

**SECONDED BY: Mr. Newton**

**AYES: Mr. Potiker, Mr. Newton, Mr. Perrotte, Mr. Seymour**

**RESOLUTION #19-93**

**MOTION BY: Mr. Newton**

**BE IT RESOLVED**, that the Town of Schuyler Falls Board to be authorized to advertise in the manner prescribed by law for estimates to perform Snow and Ice Removal services for Town Hall Parking Lot and pedestrian walkways;

**BE IT FURTHER RESOLVED**, that the 2019/2020 Snow and Ice Removal services covered by such estimates are in accordance with the specifications prepared by the Supervisor, and on file with the Town Clerk. The estimates are to be submitted to the office of the Town Clerk until 1:00 pm local time on Tuesday, November 12, 2019. The Town Board reserves the right to reject any and all estimates submitted.

**SCOPE OF SERVICES Contractor shall perform the following services (the "Services"):**

**1. Vehicle Area Snow Removal.**

Contractor will perform snow shoveling and/or plowing services Town Hall parking lot typically including driveways and aprons. Service fees will be determined according to seasonal price. Contractor shall mobilize when snow accumulation reaches 2" or snow accumulation is imminent in these service areas described above. Contractor will begin snow removal operations and continue as needed.

**2. Pedestrian Area Snow Removal.**

Contractor will perform snow shoveling and/or plowing services only on front walkways, disability ramps and front entrances. Contractor will commence snow removal on these service areas when Contractor determines that snow accumulation has reached two (2) inches.

**Contractors Name:**

**Address:**

**Address:**

**City, State, Zip:**

**Seasonal Quote: \$ \_\_\_\_\_**

**Contractor to provide all required proof of Insurance and worker's comp.**

**SECONDED BY: Mr. Seymour**

**DISCUSSION: Mr. Seymour wanted a start and end date for the contract. A start date of November 15, 2019 with and end date of April 15, 2020 was added.**

**AYES: Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. Potiker**

**CLAIMS**

General Abstract for the Month of October	\$21,690.92
Highway Abstract for the Month of October	\$27,221.92
Morrisonville Water Abstract for the Month of October	\$30,168.01
Woods Mills Water Abstract for the Month of October	\$ 1,075.04
Macey Lane Water Abstract for October	\$ 340.68
Audit only Abstract for the Month of October	\$ 4,251.88

**Vouchers for Claims (#201901287-#201901393)**

**Vouchers for Audit Only (#201901255-#201901267)**

**Payroll Vouchers (#201901222-#201901240)**

**(#201901268-#201901286)**

**Mr. Newton made a motion to pay the claims, which was seconded by Mr. Seymour.**

**AYES: Mr. Potiker, Mr. Newton, Mr. Perrotte, Mr. Seymour**

**Public Forum/** Richard Dabrowski, a resident from the Macey Lane Water District, asked the Board members if any of the them are looking over the Water Contract signed between the Town and the Town of Plattsburgh to make sure things are being followed as they should be.

A discussion on the water pressure followed. It was mentioned that there is 60 lbs. of pressure up to the fire Hydrant on Irish Settlement Road. From there, it goes down to 30lbs.

Mr. McCormick mentioned that the old water system was not replaced and may not be able to hold the extra pressure. He reminded the residents of that water district that they wanted the Town to take the water district over.

**NEXT MEETING**

<b>Work Sessions (if Needed)</b>	<b>Monday November 4, 2019</b>	<b>6:00 p.m.</b>
	<b>Monday November 18, 2019</b>	
<b>Public Hearing</b>	<b>Thursday November 7, 2019</b>	<b>5:00 p.m.</b>
	<b>Special Meeting to follow</b>	
<b>Regular Meeting</b>	<b>Tuesday November 26, 2019</b>	<b>6:00 p.m.</b>

**ADJOURNMENT** Mr. Newton made a motion to adjourn, which was seconded by Mr. Perrotte; and was **UNANIMOUSLY APPROVED.** ADJOURNMENT/7:05 pm.

**Donna Hamel/Town Clerk**