

**TOWN OF SCHUYLER FALLS**  
**TOWN BOARD**  
**REGULAR MEETING DECEMBER 18, 2018**

Supervisor Potiker called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:09 p.m.

**Present**

**MEMBERS**

<b>George Seymour</b>	<b>X</b>
<b>Barry White</b>	<b>X</b>
<b>Howard Newton</b>	<b>X</b>
<b>Martin Perrotte</b>	<b>X</b>
<b>Richard Potiker</b>	<b>X</b>
<b>Donna Hamel</b>	<b>X</b>
<b>John Rock</b>	<b>X</b>
<b>Michael McCormick</b>	<b>X</b>

**PUBLIC RECOGNITION** Laurie Williams, Ed Yando, Todd Yando, Ricky White, Barb Benkwitt

All Board Members were provided with a copy of the Minutes of the Public Hearing that was held on November 27, 2018 before this meeting.

**Mr. Newton made a motion to approve and accept the Minutes as presented, Seconded by Mr. Perrotte.**

**AYES: Mr. Potiker, Mr. Seymour, Mr. Newton Mr. White, Mr. Perrotte**

All Board Members were provided with a copy of the Minutes of the Regular Meeting that was held on November 27, 2018 before this meeting.

**Mr. Seymour made a motion to approve and accept the Minutes as presented, Seconded by Mr. Newton.**

**AYES: Mr. Potiker, Mr. Seymour, Mr. White, Mr. Perrotte, Mr. Newton**

**ADDRESSES**/ Laurie Williams gave the Board members an update on the grant that will be pursued for the proposed River Street Park. The Foundation of CVPH will be the lead and fiscal agent. Laurie Williams will be responsible for the application and all the required paperwork. She told the Board members that the initial amount of \$350,000 that was requested was denied. She added that an amount of \$200,000- \$250,000 looks good for an approval. Out of that amount requested, \$25,000 will go to the Town of Saranac. She emphasized that there is no cost to the Town. She reviewed what project features will be sought. A pump park will be constructed at the Salmon River Recreation Park. An Adirondack style pavilion will be constructed and located at the planned River Street Park. There will be electricity installed and that location will house picnic tables and grills. Hopefully in the future, a farmers market will be established for that site. The third feature will be a groomed ¾-1 mile groomed trail that will be ADA compliant. An additional 2-3 miles of brush hogged trails will be constructed for identified groups and horse riders. If there is enough money left, solar lights will be placed along the trails. She told the Board members that by March, she will need Board approval in the form of a resolution to enter into the agreement with the Foundation of CVPH. When asked by Mr. Newton about the proposed splash park, Laurie said that this will be a separate item that hopefully will be granted through Assemblyman Billy Jones.

Todd Yando asked for clarification on some of the language in the budget; such as, PS, CE and EQ. This was explained to him.

**COMMUNICATIONS**/ 1. Received correspondence from Friends of the North Country regarding a change order on an existing project. Also received was the monthly update on the CDBG grant.

2. Received a letter from the Clinton County Health Department regarding emergency planning for constituents requiring oxygen assistance during power outages.

3. Received an invitation for the Town Board to attend a Finance meeting regarding a set up of a land bank for the County for the purpose of issues that might come up with building demolition, remediation and zombie properties around the County. This meeting will be held on January 9<sup>th</sup> at 5:15 p.m. at the Clinton County Legislative Chambers.

4. Received and sent back an employer questionnaire/profile forms to the NYS Teamsters Benefit Fund.

5. Received a notice from the Town of Plattsburgh of a Public Hearing on a moratorium. The Public Hearing was held on December 6<sup>th</sup>.

6. Received the 2018 Greater Plattsburgh area water district sanitary survey report from the Clinton County Health Department.

7. Received the new timeline for the completion of the comprehensive plan. Although the timeline is behind the original intended goal of 12/31/18, the SUNY team will provide a no cost extension on this project.

8. Received a memo from Charter Communications regarding upcoming changes on certain channels.

**MONTHLY REPORTS** Town Clerk, Morrisonville Water, Woods Mills Water, Macey Lane Water, Mr. Seymour made a motion to file the reports; Seconded by Mr. Perrotte.  
AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White, Mr. Perrotte

**RECEIPTS** Town Clerk/\$485.00, Morrisonville Water/\$47.20, Judge Van Nortwick/\$1,550.00, Judge Barber/\$3,405.00, Charter Communications- 3<sup>rd</sup> quarter Franchise Fees/\$18,967.30  
Mr. Newton made a motion to file the receipts; Seconded by Mr. Seymour.  
AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White, Mr. Perrotte

Mr. Perrotte made a motion to file the Minutes of the Planning Board Meeting that was held on October 1, 2018 and November 6, 2018. Mr. White seconded the motion and motion was Unanimously Approved.

**DEPARTMENT REPORTS**

**Councilman/**Mr. Newton told the Board members that the Fire Department is still having the problem of low water pressure. They contacted Luck Brothers who was one of the engineers on the bridge job. Luck Brothers told them that they did not do anything different that would create the low water pressure. Mike Perrotte will contact Steve Fuller who was the other engineer that worked on the bridge.

**Historian/** Barb Benkwitt thanked everyone that helped make the Christmas Tree Lighting Ceremony a success. She sent a thank you letter that will be placed in the Press Republican for all organizations that were involved.

She spoke of historical grant money that she would like to try to receive. The maximum amount to apply for is \$10,000.00 with 20% funds coming from the Town.

**Town Clerk/** Donna Hamel told the Board members that Alden Stevens who will write the grant for the Records Management will visit the Town tomorrow to get an idea of what is involved.

**Highway/** John Rock said that he and his crew have been busy plowing and sanding the roads.

**Supervisor/** Mr. Potiker attended a kick-off meeting regarding the LED lighting.

He will be meeting with NYSEG tomorrow for an update on the natural gas project slated for the Town.

He mentioned that the Town will no longer be using AMBIT for electricity due to the consolidation of the lighting districts.

He held two Board work sessions and attended a County Supervisor's meeting.

**UNFINISHED BUSINESS/** According to NYS Agriculture and Markets, the Town must provide a place to harbor dangerous dogs, if necessary. After talking with several Towns to see what they have in place for a dangerous dog shelter, Dr. Eagle feather's office was contacted. He will get a contract ready and mail it to the Town for consideration.

**RESOLUTIONS**

**RESOLUTION #18-87**

**MOTION BY:** Mr. Newton

WHEREAS, after the review and final changes and updates made to the proposed Employee Handbook for the Town, be it

RESOLVED, that the Town Board approves the final draft of the Employee Handbook and directs the implementation of the handbook for all Town employees.

**SECONDED BY:** Mr. Perrotte

**DISCUSSION:**

**AYES:** Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. White

**RESOLUTION #18-88**

**MOTION BY:** Mr. Newton

WHEREAS, the Town of Schuyler Falls would like to enter into an agreement with Troy and Banks, a utility and telecommunication consultant company,

WHEREAS, this agreement will enable the consultant company to serve as the Town's agent for the purpose of auditing and evaluating the utility and telephone accounts, and

WHEREAS, the only fee for this service will be 24% of the amount saved each month for twelve months. If the Town does not receive refunds, credits, or reductions in future billing, there will be no fee for the service.

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized sign the agreement with Troy and Banks.

**SECONDED BY:** Mr. White

**DISCUSSION:**

**AYES:** Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. White

**RESOLUTION #18-89**

**MOTION BY:** Mr. Seymour

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following General Fund Budget Transfers.

From: A.1220.400 Supervisor Cont. Exp.	\$ 20.00
To: A.1220.410 Accounting Expense	\$ 20.00

From: A.1355.400	Assessor Cont. Exp.	\$ 10.00
To: A.1355.200	Assessor Equipment	\$ 10.00
From: A.7310.140	Youth Program Maintenance	\$ 500.00
To: A.7140.100	Playgrounds Ctr. Personal Service	\$ 500.00
From: A.1990.400	Contingent Account	\$ 5,700.00
To: A.1410.400	Town Clerk Cont. Expense	\$ 250.00
To: A.1670.410	Central Printing Postage	\$ 200.00
To: A. 9060.800	Hospital & Medical Ins.	\$ 5,250.00

To cover the cost expenses through the 2018 year end.

SECONDED BY: Mr. Newton

DISCUSSION: It was asked why there are so many budget transfers. Mr. Potiker explained that this is typical for the end of the year when the final bills come in.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSTAIN: Mr. White

**Resolution # 18-90**

MOTION BY: Mr. Newton

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following Highway Fund Budget Transfers.

From: DA.9040.800	Workers Compensation	\$ 1,800.00
To: DA.9056.800	Employee Benefits-Uniforms	\$ 1,800.00

To cover the cost expenses through the 2018 year end.

SECONDED BY: Mr. Perrotte

DISCUSSION: It was said that the uniform cost is high. Mr. Rock told the Board members that he has contacted other companies, but have not received a call back from any of them.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte

ABSTAIN: Mr. White

**Resolution # 18-91**

MOTION BY: Mr. Newton

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following Morrisonville Fund Budget Transfers.

From: WM.8330.400	Purification Cont. Exp.	\$ 9,770.00
To: WM.8310.400	Administrative Cont. Exp.	\$ 70.00
To: WM.8320.400	Source of Supply Cont. Exp.	\$ 8,500.00
To: WM.8340.400	Trans & Dist. Cont. Exp.	\$ 1,200.00

To cover the cost expenses through the 2018 year end.

SECONDED BY: Mr. Seymour

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. White

**Resolution # 18-92**

MOTION BY: Mr. Seymour

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following Macey Lane Water Fund Budget Transfers.

From: WML.8320.400	Source of Supply Cont. Exp.	\$ 450.00
To: WML.8340.400	Trans. & Dist. Cont. Exp.	\$ 450.00

To cover the cost expenses through the 2018 year end.

SECONDED BY: Mr. White

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. Perrotte, Mr. White

**CLAIMS**

General Abstract for the Month of December	\$ 16,490.55
Highway Abstract for the Month of December	\$ 15,051.06
Morrisonville Water Abstract for the Month of December	\$ 4,225.35
Woods Mills Water Abstract for the Month of December	\$ 1,362.80
Macey Lane Water Abstract for December	\$ 391.70
Audit only Abstract for the Month of December	\$ 4,767.35

Vouchers for Claims (#201801458- 201801536)

Vouchers for Audit Only (#201801446--201801457)

Payroll Vouchers (#201801432-201801445)

Mr. Seymour made a motion to pay the claims, which was seconded by Mr. Perrotte.

AYES: Mr. Potiker, Mr. Seymour, Mr. Newton, Mr. White, Mr. Perrotte

**NEXT MEETING**

Work Sessions (if Needed )

Monday, January 7, 2018                      6:00 p.m.  
Monday, January 21, 2018

Organizational Meeting  
Regular Meeting

Wednesday, January 2, 2018                      5:30 p.m.  
Tuesday, January 22, 2018                      6:00 p.m.

**ADJOURNMENT** Mr. Newton made a motion to adjourn, which was seconded by Mr. White; and was UNANIMOUSLY APPROVED. ADJOURNMENT/7:10 p.m.

**Donna Hamel/Town Clerk**